

Menheniot Parish Council

Minutes of Menheniot Parish Council Meeting 17th September 2026 at Old School Hall, Menheniot.

Present Councillors:

Cllr Adrian Cole (Chairperson), Cllr Eve Easterbrook, Cllr Jeremy Tucker, Cllr Sean Smith, Cllr Pat Cade

Apologies: Cllr Peter Luck, Cllr Keith Goldsmith, Cllr Elliot Harrison

Also present: Public x 10, Cornwall Councillor Sean Smith, Parish Clerk

046/26 Chairs welcome

Chair acknowledged and welcomed attendance by members of the public.

047/26 Apologies for absence

048/26 Members Declarations

No declarations made.

Cllr Tucker requested an AOB for issue raised regarding overhanging trees.

049/26 Public Participation

No issues raised, all in attendance related to the Community Bus project and planning applications.

050/26 Signing of previous meeting minutes.

Minutes of the meeting held on 16th July 2026 – all approved.

The Chairperson signed the minutes.

051/26 Planning

New applications:

1. **PA26/05527** Tremerr Merrymeet Liskeard PL14 3LP - Change of Use from residential dwelling (Use Class C3) to residential children's home (Use Class C2) - Five Rivers Child Care - (Case Officer - Craig Hewitt) – Two members of Five Rivers attended to help answer any queries regarding this developments use as a Children home, issues regarding shared access, parking etc will need to be raised direct with planning. Reassurances given that this will be robustly regulated by Ofsted and the intention is to run with just one child in place, no more than two.
Following further detailed discussions, Cllr Cole proposed to support, Cllr Easterbrook seconded, Cllrs in attendance agreed. Noted that Cllr Luck had submitted an objection in writing due to concerns regarding safe access onto the lane and visibility.
Clerk to respond to planning department - The Parish Council supports the application subject to conditions restricting the number of children to a maximum of two and that provision of clear denoted parking for at least 3 cars is made.
Councillors expressed concern that approval PA24/04986 for the dwelling shows shared access to a new double garage for Homefield adjacent and for access to open parking and turning space for the new dwelling. This application includes part of that shared drive and allocates parking and turning

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space, will this affect the continuing parking provision for Homefield. Planning asked to check whether they had consulted with neighbouring properties.

2. **PA26/04721** Butter Mill Cottages Merrymeet Liskeard Cornwall PL14 3LS - Conversion and extension of existing barn to a dwelling house, including construction of new detached garage and associated works - Mr J Peacock - (Case Officer - Shauna Vandermeulen)
Following discussions with applicant and planning advisor during the meeting, Cllr Easterbrook proposed to support, seconded by Cllr Tucker, all agreed.
Clerk to respond to planning department - The Parish Council would request permutation percolation tests on site are performed during wet conditions due to flood risks and proximity to flood plain area, as to avoid potential pollution when water tables are high during the winter. – Support.
3. **PA26/04735** Land South East of Merrymeet Vineyard St Ive Cornwall PL14 3ND - Replacement of existing agricultural barn with class Q permission with a new self/custom build dwelling and detached car port. - Mr Clive Osborne - (Case Officer - Katie Jewell)
The planning working group had considered this application and suggested that the previous concerns raised are brought to the planning departments attention again. Cllr Smith proposed to support, seconded by Cllr Cole, all agreed based upon the conditions being met.
Clerk to respond - The Parish Councils previous concerns regarding contaminated soil built up in past and if moved these contaminants being spread, have been assured that imported soil has been tested but would want evidence to be reviewed by planning to confirm this.
Our minutes from January mentions comments which are not felt to have been addressed.
PA25/08817 Conversion of barn as dwelling and car port at Land SE of Merrymeet Vineyard.
Councillors having considered the application agreed to support the proposal but asked that the applicant's and the Councils Environmental Health Officer's attention is drawn to the historic backfilling and levelling that has taken place on the site and the potential for that material to be contaminated.
Based upon these conditions being fully considered – Support.
4. **PA26/04677** Cartuther Barton Horningtops Liskeard Cornwall PL14 3PS - Listed Building consent to place solar panels on the roof of a garage.- Mr Hamish Clifton - (Case Officer - Katie Jewell)
The planning working group had considered this application, Cllr Easterbrook proposed to support, Cllr Tucker seconded, all agreed. Clerk to respond – Support.
5. **PA26/05531** Land South of Trebrown Farm Horningtops Cornwall PL14 3PU - Castle Motors Castle Motors Ltd - Engineering works to repair riverbank with associated works.
The planning working group had considered this application, Cllr Cole proposed to support, seconded by Cllr Smith, all agreed.
Clerk to respond - Concerns that the flood risk might need to extend further than current point but subject to environmental standards and consultation taking place and necessary regulations being followed - Support.
6. **PA26/05954** Land at Tencreek Farm Haviland Road Liskeard PL14 3FG - McDonald's Restaurants Limited Various site signage including 4 no. freestanding signs, 2 no. banner units, 1 no. play land sign and 23 no. dot signs.
The planning working group had considered this application, Cllr Smith proposed to support, Cllr Tucker seconded, all agreed. Clerk to respond – Support.

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052/26 Councillor Smith update

Report provided by Cornwall Councillor Sean Smith for August/September 2026.

Please see attached report provided by Cllr Smith.

Action points arising :

Clerk to advertise properties that become available and share information regarding home choice registration.

Clerk to obtain further details regarding the suggested National Highways meeting on the 5th of October and share this information to ensure attendance by Menheniot residents.

Cllr Smith and Cllr Cole to meet with Will Glossop to discuss service level agreements for maintaining verges etc.

053/26 Chair report

1. **Community Bus** - Joint update from Chairman and Sue Margiotta on work completed to develop a resident's survey to help support the Community Bus CIC business plan and to feed into ongoing work by Cllr Smith with the Transport department in Cornwall Council – Councillors are asked to consider the costs of producing, distributing and collating the responses.
The CIC attended the meeting and shared their report and business plans to date. For this to plan to develop onto any further stages the feedback from a parish survey is required. Clerk to work on printing and advertising the survey produced by Steve Roberts. This needs to be in place from the beginning of October and open for responses for one month. Data to then be compiled and outcomes shared in November/December dependent upon completion numbers.
A budget for the survey stage of printing approximately three hundred paper surveys and collation of information was agreed of up to £1000 Proposed by Cllr Easterbrook, seconded by Cllr Cole, all agreed.
2. **South West Water** - Update following attendance at SE CAP South West Water meeting. Ongoing as questions submitted in writing have not received response to date.
3. **Safer A38 highways** – Meeting scheduled by Highways for Public consultation in Liskeard Town Hall on 5th October, no information provided by National Highways to date, Clerk to ensure this is advertised. Cllr Cole suggested he writes to the Cornish times, which all agreed.
4. **Trelawney Gardens** – it was agreed that this will need to be reviewed into the budget and contract agreement longer term for 2027. The bus shelter on A38 needs to be maintained which Cllr Ball used to undertake, Josh approached to weed and clean this for £245, Cllr Cole proposed and seconded by Cllr Smith. All agreed as a one off this year, again to be considered as part of 2027 budget. Cllr Tucker has mentioned overhanging trees around the church wall, photos to be taken and provided to Clerk for conversations regarding maintenance with Rev Li.
5. **Street naming** – Following issues with street naming and a local developer, Parish Council to be mindful to consult with street naming early for consideration/suggestions for future new developments in parish.
6. **Co-opt Councillor** - Application for vacancy of Parish Councillor – considerations made and agreed to co-opt Steve Roberts, Proposed Cllr Smith, seconded Cllr Easterbrook, all agreed.

054/26 Working Groups.

1. **Menheniot and Merrymeet community projects** – brief update on progress made by Cllr Cole over the summer period following meeting held in July. Recommendation agreed for an

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extraordinary meeting to be scheduled, to be held at an earlier time of 6pm as a closed session to consider contracts on the 22nd of October 2026.

2. **Menheniot NDP** – It was agreed for the Clerk to register an interest in producing an NPS for Menheniot.
3. **Unity Bank** – ongoing as awaiting signatories for the application progress with Unity bank.

055/26 Finance

1. **Payment schedule** – members considered and agreed the payment schedule.
2. **AGAR** – successful conclusion from external auditors and Clerk attended updates on the future digitalisation.
3. **Village Maps** – Cllrs agreed costs to replace current maps and associated costs of £ 88 ex vat. for reprinting. Proposed Cllr Cole, seconded Cllr Smith – all agreed.
4. **Church Clock** – consideration given and agreed to contribute towards new regulator repair of £2946 from CIL monies. Proposed Cllr Smith, seconded Cllr Cole, all agreed.
5. **Wreath for remembrance** – donation amount to British Legion for 2026 of £50 agreed. Proposed Cllr Easterbrook, seconded Cllr Cole.
6. **Menheniot Scouts** - community grant agreed for £100 from Menheniot Scouts towards Christmas celebrations in village. Proposed Cllr Easterbrook, seconded Cllr Tucker, all agreed.
7. **Bus Shelter** – as above 053/26.4 – agreed.
8. **Tree of Life** – agreement to provide this again for 14/15 children in January 2027 @ £10 pr tree, totalling £150. Proposed Cllr Cole, seconded Cllr Easterbrook, all agreed.
9. **SLCC** – agreed membership for Clerk costing £331 annually and purchasing of Arnold Baker Local Council administration 14th edition book £169.87. Proposed Cllr Cole, Seconded Cllr Smith, all agreed.
10. **Clerk's wages** – agreed to implement CALC pay scale increase backdated to April increasing wages by £0.45 pr hour, to be implemented by Prydis in September wages. Proposed Cllr Cole, Seconded Cllr Easterbrook, all agreed.

056/26 Clerk updates

1. **Defibrillators** – Clerk advised new batteries installed and recommissioned onto Circuit.
2. **Charity commission** – Clerk advised that additional trustees added and annual return completed.
3. **Island Shop Road** – Clerk advised that road works have been completed by highways.
4. **Climate Community Energy** – Clerk provided an update following information session by Cornwall Council.
5. **Dog Warden** – Clerk advised that public communications updated following discussions with Dog Warden.
6. **Community Speed watch** – Clerk advised that an update on advertising for volunteers completed with Cllr Luck.
7. **National Grid** – Clerk advised that tree works are being undertaken by National grid in Merrymeet due to safety assessments.
8. **Code of Conduct** – Cllr Harrison has completed an online version available for any other Cllrs needing a refresher. Budget consideration– training programme for Clerk and Councillors moving into 2027 when CALC anticipate more will become mandatory.
9. **Damaged salt bin** – Clerk reported to Cornwall Council, awaiting cost listing for 2026 replacements.

057/26 Allotments

1. Cllr Easterbrook and Cllr Cade to produce an update for the October meeting on tenancy agreements and costings for 2027.

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058/26 Next meeting scheduled for 22nd October 2026.

Cllrs to attend from 6pm for a closed session to consider awarding of contracts, public welcome to attend at usual time of 7pm.

059/26 Meeting Closed at 22:08hrs

DRAFT