

Menheniot Parish Council

Agenda for meeting on 17th September 2026

Venue – Old School Hall, Menheniot, commencing at 7pm.

To Parish Councillors: Adrian Cole Chair, Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Jeremy Tucker, Elliot Harrison, Eve Easterbrook.

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business. The business to be transacted is shown on the agenda below.

Please note that the public are invited to attend this and any meeting of the parish council. Members of the public will be permitted to speak for a period of three minutes.

If you would like this document or any reports in another format, please contact the Clerk's Office.
Vanessa Pinhey - Clerk to the Parish Council

- 046/26 Chairs welcome and opening remarks
- 047/26 Apologies for absence
- 048/26 Members declaration
- 049/26 Public Participation (15 minutes)
- 050/26 Approval of Minutes of meeting 16th July 2026
- 051/26 Planning

New applications:

PA26/05527 Tremerr Merrymeet Liskeard PL14 3LP - Change of Use from residential dwelling (Use Class C3) to residential children's home (Use Class C2) - Five Rivers Child Care - (Case Officer - Craig Hewitt) – **Two members of Five Rivers will be in attendance to help answer any queries regarding this development and have provided a report to Councillors in response to Cllr Smiths enquires.**

PA26/04721 Butter Mill Cottages Merrymeet Liskeard Cornwall PL14 3LS - Conversion and extension of existing barn to a dwelling house, including construction of new detached garage and associated works - Mr J Peacock - (Case Officer - Shauna Vandermeulen)

PA26/04735 Land South East Of Merrymeet Vineyard St Ive Cornwall PL14 3ND - Replacement of existing agricultural barn with class Q permission with a new self/custom build dwelling and detached car port. - Mr Clive Osborne - (Case Officer - Katie Jewell)

PA26/04677 Cartuther Barton Horningtops Liskeard Cornwall PL14 3PS - Listed Building consent to place solar panels on the roof of a garage.- Mr Hamish Clifton - (Case Officer - Katie Jewell)

PA26/05531 Land South of Trebrown Farm Horningtops Cornwall PL14 3PU - Castle Motors Castle Motors Ltd - Engineering works to repair riverbank with associated works

PA26/05954 Land at Tencreek Farm Haviland Road Liskeard PL14 3FG - McDonald's Restaurants Limited Various site signage including 4 no. freestanding signs, 2 no. banner units, 1 no. play land sign and 23 no. dot signs.

Applications received after agenda finalised:

None

052/26 Cllr Smith report

053/26 Chair report

1. **Community Bus** - Joint update from Chairman and Sue Margiotta on work completed to develop a resident's survey to help support the Community Bus CIC business plan and to feed into ongoing work by Cllr Smith with the Transport department in Cornwall Council – Councillors are asked to consider the costs of producing, distributing and collating the responses.
2. **South West Water** - Update following attendance at SE CAP South West Water meeting.
3. **Safer A38 highways** – Meeting scheduled by Highways for Public consultation in Liskeard Town Hall on 5th October, information to be shared once details received from Cornwall Council.
4. **Trelawney Gardens** improvements update.
5. **Street naming** - Update following correspondence with Street Naming department in Cornwall Council and consideration/suggestions for future new developments in parish.
6. **Co-opt Councillor** - Application for vacancy of Parish Councillor – consideration to be made to letter of application to co-opt Steve Roberts.

054/26 Working Groups

1. **Menheniot and Merrymeet community projects** – brief update on progress made by Cllr Cole over the summer period following meeting held in July. Recommendation for an extraordinary meeting to be scheduled to set out plans for next stages in greater depth.
2. **Menheniot NDP** expiry, discuss recommendations on a NPS by the Planning and Community Development WG.
3. **Unity Bank** - finance update on application progress with Unity bank and authorised signatories.

055/26 Finance

1. **Payment schedule** - members to consider the payment schedule and agree payments accordingly.
2. **AGAR** – conclusion from external auditors and future digitalisation.
3. **Village Maps** – Cllrs to consider costs to replace current maps and associated costs of £ 88 ex vat. for reprinting.
4. **Church Clock** – to consider request to contribute towards new regulator repair of £2946.
5. **Wreath for remembrance** – donation amount to British Legion for 2026 to be considered and agreed. £40 2024, £50 2025.

6. **Menheniot Scouts** - community grant request for £100 from Menheniot Scouts towards Christmas celebrations in village.
7. **Bus Shelter** - cleaning of bus shelter on A38 consider quote to tidy and clean.
8. **Tree of Life** – consideration to provide this again for 14/15 children.
9. **SLCC** – consider membership for Clerk costing £331 annually and purchasing of Arnold Baker Local Council administration 14th edition book £169.87 or £144 with membership – see supporting information.
10. **Clerk's wages** – CALC pay scale increase backdated to April increasing wages by £0.45 pr hour, to be implemented by Prydis in September wages.

056/26 Clerk updates

1. **Defibrillators** – new batteries installed and recommissioned onto Circuit.
2. **Charity commission** – additional trustees added and annual return completed.
3. **Island Shop Road** – road works completed by highways.
4. **Climate Community Energy** - update following information session by Cornwall Council.
5. **Dog Warden** – Public communications updated following discussions with Dog Warden.
6. **Community Speed watch** - update on advertising for volunteers completed with Cllr Luck.
7. **National Grid** – Tree works in Merrymeet due to safety assessments.
8. **Code of Conduct** – Cllr Harrison completed, online version available for any other Cllrs needing a refresher. Budget consideration– training programme for Clerk and Councillors moving into 2027 when CALC anticipate more will become mandatory.
9. **Damaged salt bin** – reported to Cornwall Council, awaiting cost listing for 2026 replacements.

057/26 Allotments

1. Update on action points from previous meeting

058/26 Diary Dates – Next meeting scheduled for 22nd October 2026.

059/26 Meeting Close

Published 11/09/26 Vanessa Pinhey Parish Clerk/RFO

