

## Agenda

## 21 May 2026

**Time:** 7pm  
**Location:** Menheniot Old School Menheniot

### To Parish Councillors:

Cllr Adrian Cole, Chair. Cllrs Steve Roberts (Vice Chair), Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Jeremy Tucker, Elliot Harrison.

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below.

Please note that the public are invited to attend this and any meeting of the parish council.

Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.

Vanessa Pinhey  
Clerk to the Parish Council

**001/2026 Chair's Welcome and opening remarks.**

**002/2026 Elections**

Councillors will elect a Chair and Vice Chair for the civic year 2026/27.  
*Chair will sign their Declaration of Acceptance of Office*

**003/2026 Apologies for Absence.**

**004/2026 Members' Declarations.**

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

**005/2026 Public Participation.**

Members of the public are invited to address the Council. (15 minutes)  
*Report from Cornwall Councillor Sean Smith.*

**006/2026 Minutes of Meeting.**

Confirming minutes from 23<sup>rd</sup> April 2026

**007/2026 Planning**

- A. To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

PA26/02603 Merrywell Merrymeet  
PA26/03255 Land at Tencreek Farm Liskeard  
PA26/02925 North Treviddo Farm Hoerning tops.  
PA26/02955 Tregrill Farm Holiday Cottages Menheniot

- B. Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C. Planning decisions made by Cornwall Council.

PA26/00732 – Tremer Merrymeet – Approved

PA26/01030 – The Greenhouse Lower Clicker – Approved

PA26/01636 – 17 Trelawny Road Menheniot - Refused

## 008/2026 Finance

A. Accounts for Payment. Members are to consider the payment schedule and agree payment.

Date	Payee	Description	Amount
May 2026	Western Web Ltd	MPC website upgrade	£54.00
Due 1 <sup>st</sup> June 2026	AJG Insurance	MPC Insurance	£1266.53
Due 4 <sup>th</sup> June 2026	Play safe Ltd	Annual inspection	£237.60
May 2026	V Pinhey Clerk	Microsoft for laptop	£79.95
18/05/2026	CALC	Clerk Training	£12.50 + vat
11/06/2026	CALC	Clerk Training	£65 + vat
03/06/2026	CALC	Clerk Training	£35 + vat
15/05/2026	L J Martin	Tarmac	£1800.00
May 2026	Peck Trading Ltd	Toilet Rolls	£37.95 + vat

Additional items for consideration:

1. Mobile phone and sim for Clerk role
2. Printer ink costs
3. Defibrillator pad costs

B. Bank Reconciliation.

*This report may be viewed on the council's website.*

C. Allocation of reserves.

Councillors to receive a recommendation from the Finance and General Purposes Working Group.

1. to amend the allocation of reserves shown in this year's budget and
2. to transfer immediately £67000 held in the current account to the call account.

## 009/2026 Chairs Report

A. Community Transport

B. Recreation field project progress

C. Recruitment of Councillors

D. Appointment of Internal Auditor

Councillors will be asked to appoint Mrs Linda Coles as auditor for the civic year 2026/27.

**010/2026 Clerk's Report**

**011/2026 Diary Dates – Next meeting scheduled for 7pm Thursday 18<sup>th</sup> June 2026**

**012/2026 End of meeting**

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