

AGENDA

23rd April 2026

Time: 7pm
Location: The Old School Menheniot PL14 3QY

To Parish Councillors

Cllr Adrian Cole, Chair, Cllr Steve Roberts, Vice Chair, Cllr's Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Eve Easterbrook, Jerry Tucker, Elliot Harrison.

Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Local Government Act 1972 Sch 12 10(2)(b), Council is unable to make any decision on matters not listed on the agenda.

Members and Members of the Public are asked to set device ring tones/alerts to silent.

Meeting Agenda

127/25 Apologies – to receive and accept Apologies of Absence.
(LGA 1972 Sch12 s40)

128/25 To receive from Council Members any Declarations of Interest
(Localism Act 2011)

129/25 Chair's welcome and opening remarks.

Recruitment of Parish Clerk

FGP seeking agreement of councillors to employ Clerk/RFO following interviews.

130/25 Public Participation – Time allowed for members of the public to address the Council on matters on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given – Maximum time allowed in total 15 minutes.
(Public Bodies (admission to Meetings) Act 1960)

Cllr Sean Smith – Divisional Member Cornwall Council.

Community Transport - Sue Margiotta (or in her absence Chair and Vice Chair)

131/25 Meeting Minutes - to receive and resolve to adopt the minutes of the Council meeting held on 26th March 2026 having previously been circulated and taken as read.
(LGA 1972 Sch 12 para 41)

132/25 Planning

A To agree the Parish Council's response to Cornwall Council's consultations on new planning applications received before the agenda was finalised.

B Any applications received by Cornwall Council by the time of the meeting.
Information only.

C Planning decisions made by Cornwall Council.

133/25

Finance

A Accounts Payable Schedule

DATE	PAYEE	DESCRIPTION	AMOUNT
March 2026	Kayleigh Newbould	Salary	£244.25
March 2026	HMRC	PAYE	£61.00
March 2026	Weldspray	Railings outside Spar	£300.00
March 2026	Tartendown Nursery	Trees for Life	£128.00
March 2026	Prydis	Services	£132.00
March 2026	Peter Rowe	Annual Allotment Rental	£80.00
March 2026	CALC	Subscription/Services	£814.23
TOTAL			£1759.48

B. Small Grants: Application from Menheniot Playgroup Painted Poppies.

C. Community Grants: Church Yard maintenance.
Cherry Fayre Insurance.
Little Owls.

132/25

Chair's report – to receive a verbal update from the Chair on any meetings attended, outstanding matters needing decisions by Cllr's and any future dates for the diary for information.

A Recruitment of Clerk/ RFO. The Chair will give a verbal update on the current position.

B Volunteer Group. Roles and structure. The Chair will ask for Cllr Roberts to update and expand on the proposal raised at last meeting.

C Community Development Project Group. Update on CIL bid and appointment of architect. Progress on CIC bid and land acquisition in Merrymeet . Proposal to commence implementation of elements of the project including appointment of consultant to work with Working Group to finalise details of surfaced walk in recreation group, develop project plan to enhance play equipment and finalise options for land acquisition for Merrymeet Hub.

D Litter Bins
Review location and required emptying frequency of emptying of dog and general waste.

E Weeding by CC

To consider the Councils response to the proposal by CC to recommence weeding in village centre and the impact on our current contract. Options for revision to contract.

F Reserves

Discussion on agreed intentions for current reserves, and proposal to adopt a Reserves Policy.

G Janitorial Supplies

Update following conversation with cleaner.

133/25

Councillors reports- to receive reports from Councillors

A Report from Cllr Easterbrook on progress with Lloyds Bank

134/25

Clerk's Report Presented by Vice Chair

A Councillor vacancies.

Following the appointment of Cllr Harrison there remains two vacancies. Proposal to advertise again for these posts to be taken on a co option basis.

B Public WCs East Rd

Storage of consumables and access.

C Councillor training

Reminder to check availability of new and refresher courses. Arrangements for new Councillors to be supported.

D Dog fouling posters

Use of posters provided by MPS students.

135/25

Actions agreed at last meeting for follow up,

PERSON	SUBJECT	DEADLINE
AC	Confirm letter issued to R Diamond in relation to 108/25	Update next meeting
ALL	Offer suggested input on behalf of MPC for the Church Magazine.	15th of each month
SR	Prepare presentation to Councillors for the prospect of Menheniot Parish Volunteer Group	Update next meeting
FGP WG (AC/SR/EE)	Review applications received for the Clerk's position, and proceed to interview 7th April.	Update next meeting
AC	Proceed with amendment of Trustees for East Road Recreation Ground.	Update next meeting
SR	Prepare page for Church Magazine re MPC/Post Office	15/04/26
EE/PC	Set up and approve last month's payments	Month end
AC	Contact Emma Grange re Poppies Project details	Update next meeting
AC	Contact Sue Margiotta re progressing Community Transport	Update next meeting
SR	Purchase Grant Funding Directory 2026/27	Update next meeting

136/25

Diary Dates.

Next Public Meeting May 2026 to include Parish Meeting 6.30 and 7.00pm Menheniot Old School

137/25

End of meeting