

Time: 1830 Closed session followed at 1900 Public Meeting

Location The Old School Menheniot PL14 3QY

To Parish Councillors

Cllr Adrian Cole, Chair, Cllr Steve Roberts, Vice Chair, Cllr's Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Richard Dawson, Eve Easterbrook, Jerry Tucker.

Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Local Government Act 1972 Sch 12 10(2)(b), Council is unable to make any decision on matters not listed on the agenda.

Members and Members of the Public are asked to set device ring tones/alerts to silent.

Meeting Agenda

071/25 **Apologies** – to receive and accept Apologies of Absence.
(LGA 1972 Sch12 s40)

072/25 **To receive from Council Members any Declarations of Interest**
(Localism Act 2011)

073/25 **CLOSED SESSION – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to section 1 (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items to business.

042 Co-option for council vacancy – Chair will lead councillors to interview the applicant for the vacant seat.

074/25 **Chair's welcome and opening remarks.**

075/25 **Public Participation** – Time allowed for members of the public to address the Council on matters on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given – Maximum time allowed in total 15 minutes.
(Public Bodies (admission to Meetings) Act 1960)

1. Cllr Sean Smith – Divisional Member Cornwall Council.

076/25 **Meeting Minutes** - to receive and resolve to adopt the minutes of the Council meeting held on 16 October 2025 having previously been circulated and taken as read.
(LGA 1972 Sch 12 para 41)

077/25 Planning

- A.** To agree the Parish Council's response to Cornwall Council's consultations on new planning applications received before the agenda was finalised.

PA25/06465	Lower Trengrove Farm, Merrymeet. Proposed demolition of outbuilding and construction of dwelling in lieu of application PA24/07146
PA25/07800	Land east of Lower Clicker Close Liskeard. Permission in principle for the erection of up to one dwelling (minimum of 1, maximum of 1)
PA25/06766	Land east of The Oaks, Pengover Green. Permission In principle for erection of a self-build (supervisory) dwelling (minimum 1 maximum1)
PA25/04036	Trebarn Trehill Farm Menheniot. Construction of a garage /store/plant room
PA25/07670	Land south of Park An Kres Park, An Keres, Liskeard Erection of 12 dwellings (3 affordable) including new vehicular/pedestrian access, landscaping and other works
PA25/06366	Treweatha Farm, Merrymeet, Liskeard. Change of use and conversion of Grade II listed barn and horse engine house, Grade II listed granary, small historic barn and 2nos. modern agricultural barns to 1no residential dwelling and 2no ancillary annexes.
PA25/07432	Land at Ten creek Farm Plymouth Road Liskeard. Application for modification of S106 attached to PA22/03642 dated 25/07/2024.

- B.** Any applications received by Cornwall Council by the time of the meeting.
Information only.

- C.** Planning decisions made by Cornwall Council.
None received.

078/25 Finance

DATE	PAYEE	DESCRIPTION	AMOUNT
29/10/2025	JOHN HESKETH	FINAL PAYMENT	£ 1,061.34
01/10/2025	ROYAL BRITISH LEGION	REMEMBRANCE WREATH AND DONATION	£ 50.00
30/09/2025	PRYDIS	PAYROLL JULY-SEPT 2025	£ 132.00
06/10/2025	ACE ARB LTD	GROUPS MAINTENANCE	£ 1,065.86
10/10/2025	SWW - PENNON WATER	MENHENIOT TOILETS	£ 67.75
13/10/2025	SWW - PENNON WATER	ALLOTMENTS	£ 165.02
20/10/2025	JACKIE GEORGE	FINAL INSTALLMENT FOR CONSULTATION	£ 6,900.00

20/10/2025	LLOYDS	SERVICE CHARGES	£ 4.25
25/10/2025	MENHENIOT LOOE CRICKET CLUB	GRANT TOWARDS BENCHES IN THE WILLOW GARDEN	£ 2,650.00
27/10/2025	ACE ARB LTD	GROUNDS MAINTENANCE	£ 1,065.86
28/10/2025	HMRC	PAYE	£ 317.80
28/10/2025	KYLEIGH NEWBOULD	SALARY	£ 244.25
31/10/2025	WESTERNWEB	REPLACE HARD DRIVE ETC	£ 132.35
05/11/2025	CARADON PHYSIO	GIFT VOUCHER FOR JOHN HESKETH	£ 53.00
06/11/2025	TREVALICKS FARM SHOP	GIFT VOUCHER FOR JOHN HESKETH	£ 50.00
14/11/2025	PAM TAMBLYN	OCTOBER 2025 HOURS	£ 721.01
	PAM TAMBLYN	OCTOBER 2025 MILEAGE	£ 56.48
	PAM TAMBLYN	OCTOBER 2025 PRINT COSTS	£ 9.40
15/11/2025	STEVE ROBERTS	PRINTER AND PAPER	£ 54.99
15/11/2025	STEVE ROBERTS	LENOVO LAPTOP	£ 349.00
15/11/2025	STEVE ROBERTS	SPORTSMANS RECEPTION FOR JH	£ 175.00
			£ 15,325.36

- 079/25 Chair's report** – to receive a verbal update from the Chair on any meetings attended, outstanding matters needing decisions by Cllr's and any future dates for the diary for information.
- A. CAP** Highways budget bid for highways projects including factory cottages. The Chair together with Cllr's Smith and Luck will give recommendation of parking restrictions as previously discussed and seek agreement to submit a bid.
- 080/25 IT purchases** – Purchase of laptop and printer. Use of Xero accounting package. Purchase of eSIM for Clerks phone. Cllr Roberts will be asked to present actions taken.
- 081/25 Recreation Ground** – Feedback from meetings held with community and proposed next steps. All Cllr's will be asked to agree proposal of a work plan for the next year as discussed with key community groups, and to provide support to MSA as regards extending the games area and Merrymeet residents as shown in the work plan.
- 082/25 Budget** – Setting out timetable and circulating expenditure draft. Cllr's will be asked to agree to accept circulated drafts and comment. A Special Public Meeting will be convened in December to enable the Locum Clerk and RFO to lodge a precept by 31st December 2025 as required.
- 083/25 Work plans and Clerk job description** – Chair will propose that FGP working group to discuss initially and circulate for comment in preparation for advert in January and appointment by end of April 2026.
- 084/25 Village in Bloom** – Chair will review this year's entry and seek views on support for 2026 and outline potential funding arrangements.
- 085/25 Rubbish bin** – Additional bin request for Colly's Cross from Cllr Smith and for review of Biffa contract.
- 086/25 Weed killing** – Verges and paths Chair will report on discussions with contractor to prepare new costings for 25/26 under contract.

087/25 Clerk's report

088/25 Diary Dates

Extraordinary meeting to confirm budget 2026/27 – TBC.

January meeting – 15th January 2026 at The Old School Menheniot at 1900.

089/25 End of meeting.