

Minutes**16 October 2025****DRAFT**

A meeting of Menheniot Parish Council was held at The Old School Menheniot on Thursday 16th October 2025 at 7pm.

Councillors present

Cllr Adrian Cole, Chair. Cllrs Steve Roberts, (Vice Chair), Keith Goldsmith, Peter Luck, Sean Smith, Richard Dawson, Eve Easterbrook

In attendance

Mike Conbeer President MLCC

Locum Parish Clerk Pam Tamblyn

059/2025 Chair's Welcome and opening remarks

The Chair welcomed all to the Meeting including President of Menheniot and Looe Cricket Club.

The Chair informed Cllrs of discussion of best use of IT moving forward and that the current laptop is out of date as operating system no longer supported. Will require replacement ASAP to enable locum clerk to work in her role.

Meeting with Western Web Ltd on 21st October to discuss requirements and costs . Options and costs to be reported to Council for decision.

060/2025 Apologies for Absence

Cllr's Jerry Tucker and Pat Cade

061/2025 Members Declarations of interest

Cllr Keith Goldsmith made a declaration of interest re Cricket Club grant application. It was proposed by the Chair that Cllr Goldsmith was not asked to leave the meeting as an independent representative of the cricket club was attending, who would present application. All agreed.

062/2025 Public Participation**Report from Cornwall Councillor Sean Smith.**

Expressed congratulations to the whole parish re village in bloom and the community engagement.

North-West of Treviddo Farm, Merrymeet – enforcement action being taken with deadlines to be met by owner.

Apologies for not making the A38 group meeting due to another meeting.

Improvements to A38 – Speed cameras. Cllr Smith has reported back to CC the huge increase in traffic using the A390, requesting a maintenance upgrade, and a scheduled upgrade to keep drains, hedges, signs etc up to date. No response to date.

Rollout of 20mph Good in general. There is to be a review in 2026/7 to address concerns.

Community chest application - Application from MPC – Cllr Cole to chase. Money to go towards the public realm area near the Spar shop.

Farming situation - CCC are passing a motion to sell council farms under £1m. This will not allow the next generation of farmers to get a starter farm. Suggested PC needs to make some representation of concerns to the CCC. Cllr Cole asked Cllr Sean what numbers in the parish this would potentially affect. Details to be circulated to Cllrs. Response to be provided and ratified at the next council meeting.

CAP (Economy and Transport group) met. Main agenda to push through economy, transport and infrastructure.

Cllr Cole added that CO Philip Robinson of Tamar crossing gave a presentation at the last CAP working group and mentioned A38 is key to economic growth in the area, and the need for a good infrastructure. Cllr Cole wrote to CO TC, to discuss driving the point forward and will report back.

The Pretty Poverty report-Key indicators of deprivation in areas. *The govt guidelines are all based on city centres and urban areas. There is no data specific for rural areas. Cllr Cole has a meeting 3rd November with the report author to discuss how we support.*

Cllr Cole asked for volunteers for transport highways group to attend A38 meetings. Cllr Luck agreed to additionally represent MPC

PCSO Steve Edser not present – Cllr Smith referred to two incidents in the area – details not known.

Foliage around 20mph sign CORMAC will not have a budget to deal with this. Cllr Cole questioned that the Parish Council should consider taking this on with regards to maintenance. Proposal to come back to Council.

063/2025 Minutes of Meeting

Confirmation of minutes from 18 September 2025

Proposer: Cllr Goldsmith
All agreed

Seconder: Cllr Luck

064/2025 Planning

Cllr Cole to receive planning notifications going forward. Will be passed to Locum Clerk, to circulate to the council as and when necessary.

PA25/06366 Treweatha Farm

The Planning and Community Working Group has met and noted the number of properties under consideration. Further discussion to be had with the applicant/developer. Developer agreed that Planning officer to be asked for extension of time to comment, to enable site meeting on the 30th of October. Working group will collate findings, circulate to all Cllrs before November's meeting. A presentation will also be given by the developer at the November meeting to answer any questions Cllrs may have.

PA25/06465 Lower Trengrove Farm, Merrymeet

Recommended to refer to the Planning working group. Deadline for response 4th November 2025.

Proposer: Cllr Cole **Seconded:** Cllr Roberts
All agreed.

No notifications of decisions received

065/2025 Finance

PAYMENT SCHEDULE - OCTOBER 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
30/09/2025	CORNWALL COUNCIL	MAY 2025 UNCONTESTED PARISH ELECTION RECHARGES	£ 329.24
31/10/2025	KYLEIGH NEWBOULD	SALARY	£ 244.25
31/10/2025	HMRC	PAYE	£ 61.00
			£ 634.49

Payment schedule and bank reconciliation accepted.

Proposer: Cllr Roberts **Seconded:** Cllr Goldsmith
All agreed

066/2025 Chairs Report

A East Rd Playing Field Report, interim update.

Cllr Cole confirmed interim report received and considered by the Finance and General Purposes Working Group as meeting specification and to proceed to final report.

It will come through as a final draft report on 20th October. In order look at next stages Cllr Cole suggested that all Cllrs need to consider final draft report at an informal meeting prior to publication to discuss priorities moving forward.

Meeting agreed to be on the 30th October 18.00pm at Village Hall to discuss.

B Business Plan next steps

Finance and General Purposes group has worked on developing this. Cllr Cole has requested that whole council attend a closed meeting to discuss this prior to the January Public meeting.

The discussion will inform the permanent clerk's job description/additional assistance/project managers needed for specified projects. This clarification is needed to enable job specification to be agreed for advert leading to filling the post by March 2026.

Cllr Roberts suggested that if the business plan is in place this will allow access to grants which may help to fund the projects. Thought needs to be given to distribution of the availability of the grants.

C Reception.

Due to time constraints in October, it was suggested that a reception for John Hesketh to recognise his ten years as Clerk is held in early November, date TBC. This could be combined with presentation of awards for the Village in Bloom competition. Finance and General Purposes WG to discuss and arrange urgently.

D Grounds Maintenance Contract review.

The Chair asked Councillors to advise of any further work items not already requested to be included in the proposed six-month review.

Items requested.

Cllr Cole, Weeding around the war memorial before Remembrance Service.

Cllr Goldsmith suggested pruning of the trees and shrubs in Trelawney Garden, including clearing the pathway.

Stile's/gates/ signs on PROWs. CCC Highways responsibility to contact landowners but needs regular review Action Chair to speak to contractor to include reporting back by default and reviewing funding from CCC

Cllrs asked to email requests for areas of concern by 24/10.

067/2025 Councillors Reports

A Report by Transport and Highways WG. Councillors Dawson and Luck

Traffic management:

Double Yellow Lines - Reviewed areas identified and measured extent. Need to be prioritised, and careful consideration to provide a balance between practicality and impact on the village. Top priority would be the school.

All areas to be loaded on to a plan, to request a ballpark cost from Highways. Chair and Cllr Smith to discuss with CCC.

B Community engagement

Village Magazine - Cllr Roberts reported that the PC has begun contributing. Cllr Roberts has asked for contributions from other Cllrs going forward.

068/2025 Clerk's Report

Community Grant Application – Menheniot Cricket Club

The Chair invited Mike Conbeer President of Menheniot Cricket Club to present the grant application. Willow Garden built several years ago but had become overgrown. Space has been cleared and willow removed. Area available for community use.

Request for benches for both the children and adults. Asking council to back the cricket club to enable community area.

The Chair asked Mike Conbeer to confirm that the lease for the ground has a number of years left. Mike Conbeer gave assurance to the council that the area will be maintained and that the lease had recently been renewed for 25 years.

Cllr Roberts praised the cricket club on the amount of community engagement with the project.

Amount required £2650.00. Council agreed to make the grant.

Proposer: Cllr Cole **Seconded:** Cllr Roberts
All agreed (Cllr Goldsmith did not vote)

069/2025 Diary Dates.

A 20 November 2025 7pm Menheniot Old School Next Meeting

B 21 October Trafalgar Day ceremony at the Church starting 5.15pm

C 9 November Remembrance – Gathering at 0930 at village hall for parade. Church service followed by act of remembrance.

Wreath supplied by Royal British Legion, contribution of £50 be made.

Proposer: Cllr Cole **Seconded:** Cllr Easterbrook
All agreed

070/2025 End of meeting - 2130

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