

Agenda 18 September 2025

Time: 6.30pm
Location: Old School, Menheniot PL14 3QY

To Parish Councillors

Cllr Adrian Cole, Chair. Cllrs Steve Roberts, (Vice Chair), Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Richard Dawson; Eve Easterbrook

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below. Please note that the general public are invited to attend this and any meeting of the parish council. Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh
Clerk to the Parish Council

046/2025 Chair's Welcome and opening remarks.

047/2025 Apologies for Absence.

048/2025 Members' Declarations.

Parish Councillors and the Proper Officer will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

049/2025 Closed Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

Presentation from Pearce Homes in connection with Housing on Land South of Parc Keres

Open session will resume

050/2025 Public Participation.

Members of the public are invited to address the Council. (15 minutes)

Report from Cornwall Councillor Sean Smith.

051/2025 Minutes of Meeting.

Confirming minutes from 17 July 2025

052/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Councillors will be asked to endorse these decisions made by the Planning & Community Development Working Group:

PA25/03564

Proposal Replacement livestock building

Location Camping Site Tencreek Farm Plymouth Road Liskeard

(supported by the Planning & Community Development Group)

PA25/05575

Proposal Alteration of existing access and bin store arrangement (approved under decision PA22/09662) to enable access/turning for larger vehicles (refuse etc). Improved parking arrangement to include provision for electric car charging facilities and relocation of bin storage facility.

Location Jaxons Barn Pengover Farm Pengover Green Liskeard

(supported by the Planning & Community Development Group)

PA25/05617

Proposal Construction of an agricultural shed for dung storage.

Location Land At Lower Trehurst Menheniot Liskeard Cornwall

(supported by the Planning & Community Development Group)

PA25/06469

Proposal Erection of detached dwelling house with garage and installation of septic tank without compliance with condition 3 of decision notice 5/89/00336/F dated 20.12.1989.

Location Rosebank Roseland Menheniot Liskeard

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.
See listing below or on our website

053/2025 Finance

A Accounts for Payment. Members are to consider the payment schedule and agree payment.

Date	Payee	Description	£
22/09/2025	ACE-ARB Ltd	Grounds maintenance	2027.56
22/09/2025	BDO	Audit fees	252.00
22/09/2025	Earth Anchors	Parish noticeboard	2280.00
22/09/2025	Liskerrett Centre	Printing	155.40
26/09/2025	John Hesketh	Salary	810.80
26/09/2025	Kyleigh Newbould	Salary	244.25
26/09/2025	HMRC	PAYE	378.00
All payments this period			£ 6,148.01

B Bank Reconciliation.
This report may be viewed on the council's website

C Donation to Menheniot Scout Group
Councillors will be asked to agree a donation of £100 to fund the annual Christmas Carol event.
This report may be viewed on the council's website

054/2025 Chairs Report

A East Road Playing Fields project

Update on progress with consultants engagement and resident's survey.

B Traffic Management in Menheniot Village

Chair will update councillors with details of his recent meeting with PCSO Steve Edser and ask them to agree a submission for the introduction of new double-yellow line zones.

This report may be viewed on the council's website

C Lean Quarry fire

Update on the recent fire at Lean Quarry waste facility

D STAR councils

Report on this council's entry for the SLCC Climate Response of the Year award

E South West in Bloom

Results due 8 October 2025 in Torquay

F New parish noticeboards in Menheniot Village

Update on the installation of the new boards at East Road

G Resignation of parish clerk

Update on progress towards appointment a locum and amendments to job description. Councillors will be asked to approve the removal of the current clerk as bank signatory with effect from 25 September 2025.

055/2025 Councillors Reports

A Cllr Smith will ask the parish council to consider flying the union jack as the council's key flag from its flagpole located on the village green.

This report may be viewed on the council's website

B Cllr Steve Roberts will update councillors on our upgraded social media platforms and propose regular contributions from members for the parish magazine.

Community Bus: a proposal that the Transport & Highways Working Group should examine the case for the introduction of a parish council funded local transport service.

056/2025 Clerk's Report

A Co-option for casual vacancies

Clerk will present a progress report on filling the three vacancies

B Statutory Training & Returns

Clerk will ask councillors to confirm their Register of Interest returns and attendance at Code of Conduct Training

This report may be viewed on the council's website

057/2025 Diary Dates.

A 16 October 2025 7pm Menheniot Old School

058/2025 End of meeting

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