

Minutes

17 July 2025

Draft2

Time: 7pm

Location: Old School, Menheniot PL14 3QY

Present: Cllrs Steve Roberts (Vice Chair); Eve Easterbrook; Peter Luck; Keith Goldsmith; Sean Smith.

Also present: Cornwall Councillor Sean Smith. There were 4 members of the public in attendance.

034/2025 Chair's Welcome and opening remarks.

Cllr Roberts presented apologies from Cllr Cole and took the chair for the meeting, and wished the councillor well in his recovery.

035/2025 Apologies for Absence.

Received from Cllrs: Adrian Cole, Pat Cade and Richard Dawson.

Cllr Roberts suggested that a gift of flowers be sent to Cllr Cade to speed her recovery. All agreed.

Action: Clerk to order bouquet of flowers and send a get well message to Cllr Cade.

036/2025 Members' Declarations.

No declarations of interest or dispensations requested.

037/2025 Public Participation.

A A resident from Merrymeet attended to present personal research and proposals to refurbish the play area on Trehawke Lane, that: the balance beam and bridge be removed and replaced by swings; BBQs removed; seesaw installed. This research included service users from Merrymeet, Menheniot, Pengover Green, Liskeard and Pensilva. Councillors thanked the resident for their initiative and agreed to include the research in their current review of recreational facilities in the parish.

B Cornwall Councillor Sean Smith reported that: he made written representations to the recent East Sub Area Planning Committee on 7 July 2025 about application PA25/00675 (conversion at Roseland House) to challenge the previous officer decision, but that his comments had not been included in that meeting – he will follow up with officers; is in discussions with planning officers about PA25/01893 (Merrymeet barn conversion) where he disagrees with their view that some of the current work is permitted development; at the parish council's request has met CC Highways to expedite work to refresh road and warning signage in the area by the school entrance on East Road, to remove the speed hump at the entrance to the Hartmeade car park, asks councillors to review its previous opposition to the installation of chicanes along Mine Hill Road. Has been appointed to the South East Cornwall Community Area Partnership grant funding group and the Community Wellbeing Overview & Scrutiny Committee. Highlights issues for visitors to Siblyback Lake who incurring fines for parking. Thanks Cornwall Council Highways for their installation of new 20mph speed limit signs across the parish.

038/2025 Minutes of Meeting.

It was **Resolved to approve** the minutes of the meeting held on 19 June 2025. Proposed Cllr Easterbrook. Seconded Cllr Luck. All agreed.

039/2025 Planning

PA25/03564

Proposal Replacement livestock building

Location Camping Site Tencreek Farm Plymouth Road Liskeard

Councillors noted clarification from the applicant's architect that the location of the replacement building was on the existing site and not on the adjacent campsite (this was wrongly listed due to a mapping error). Councillors agreed to pass this to the Planning & Economic Development Working Group meeting on 22 July for comment.

Action: Clerk to organise P&ED WG meeting and circulate its recommendations to all councillors for agreement and future endorsement.

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

PA24/06937 Discharge of conditions: not all conditions agreed

Proposal Submission of details to discharge condition nos. 3, 4, 5, 6, 7, 9, 10, 12, 14 and 16 in respect of decision notice no. PA22/03642 dated 26/07/2024.

Location:- Land At Tencreek Farm, Plymouth Road, Liskeard, Cornwall, PL14 3PS

D Local Council Protocol

PA25/00675

Proposal: Proposed conversion of the stone wall remains of a historic building (former cottage/s) into a two-storey dwellinghouse (following a withdrawn application reference PA22/11249)

Location: Land South East Of Roseland House Menheniot Cornwall PL14 3PQ

Cllr Cole attended the East Sub Area Planning Committee meeting on 7 July, spoke against the application and responded to questions from the Committee. See Item 037B above.

E PA25/01893

Proposal: The conversion of an existing barn into a 2 bedroom dwelling compliant with Policy 7.3.

Location: Treweatha Barn Merrymeet Liskeard Cornwall PL14 3LS

Councillors reviewed and endorsed their previous decision to not support the planning officer's response. However, on 18 July 2025 the officer upheld their original decision which is contrary to this council's view. See Item 037B above.

040/2025 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Roberts. Cllr Roberts to authorise.

Date	Payee	Description	£
21/07/2025	Caradon waste	Trelawny Road waste	150.00
21/07/2025	Menheniot Parish Hall	Venue hire	32.00
21/07/2025	RoSPA	Playground inspection	648.00
21/07/2025	Western Web	Email account support	86.40
25/07/2025	John Hesketh	Salary	648.90
25/07/2025	Kyleigh Newbould	Salary	244.05
25/07/2025	HMRC	PAYE	230.80
All payments this period			£ 2,040.15

B Bank Reconciliation.

At the close of business on 30 June 2025, the parish council held £76,989.05 in its accounts.

C Outturn Q1 (Apr-Jun 2025)

Received and noted

D Defibrillator at Menheniot Sports Pavilion

Councillors were asked to consider a request for a donation to fund a replacement defibrillator at the pavilion. Cllr Goldsmith declared an interest as a member of the Menheniot Sports Association. Clerk confirmed that the application by the MSA for a 4 year contract to purchase and maintain a defibrillator was correct. It was **Resolved to approve** a donation of £150 and that any training

available for defibrillator use should be offered to the wider community. Proposed Cllr Roberts. Seconded Cllr Smith. Cllr Goldsmith abstained. All others agreed.

Action: Clerk to inform MSA and arrange transfer. Also to review location of existing defibrillators and assess additional locations with a view to including the cost of the equipment in the 2026/27 precept and budget.

041/2025 Chairs Report

A Working Groups

Cornwall Council Street Trading Policy: Chair reported that there were 14 amendments to the new draft Policy. He asked that the Finance & General Purposes Working Group scrutinise the documents and circulate their comments to councillors for approval before 15 August 2025.

Action: Clerk to forward document to F&GP WG and add to the September agenda for endorsement.

B East Road Playing Fields project

Chair and Vice Chair met with consultants on 1 June 2025 to receive their proposed engagement strategy and draft resident's survey. Consultants have been given feedback on both topics and will make changes. Confirmed that Merrymeet play area will be included in the consultation. Chair reminded the meeting that the strategy and survey is about East Road as a recreation ground, not just a sports ground.

Action: Chair, Vice Chair and Cllr Easterbrook will meet consultants again on 23 July to update their immediate needs to progress the survey.

C Trelawny Garden

Councillors approved the draft specification and asked the Clerk to advertise the project and invite tenders for a replacement path at Trelawny Garden with a deadline for receipt of bids by 6 August.

Action: Clerk to post advertisement in the Cornish Times, our website and social media. Final bids will be summarised and circulated to all councillors before 24 August.

Closed Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

042 Co-option for casual vacancy

Chair led councillors in an interview with Mr Jerry Tucker for one of the vacant seats on the parish council. It was **Resolved to approve** Mr Tucker for the vacancy. Proposed Cllr Easterbrook.

Seconded Cllr Luck. Majority agreed. Cllr Tucker signed his Declaration of Acceptance of Office.

The Chair welcomed him to the parish council and wished him well in his future work.

Action: Clerk to inform Cornwall Council, post notices and arrange Cllr Tucker's induction.

043/2025 Clerk's Report

A Co-option for casual vacancies

Clerk noted that following Cllr Tucker's appointment, there remained two vacancies to be filled.

B RoSPA Annual Playground Inspection

The Chair led a discussion to agree actions arising out of the recent RoSPA reports, that: ACE-ARB would carry out immediate repairs in Merrymeet and visit the playground at Menheniot to assess any urgent needs. Clerk has instructed Fresh Air Fitness to view their outdoor gym equipment at Menheniot and report back. It was **Resolved to approve** an immediate budget of £1000 for repairs to the playground equipment. Proposed Cllr Roberts. Seconded Cllr Easterbrook. All agreed.

044/2025 Diary Dates.

A 18 September 2025 7pm Menheniot Old School

045/2025 End of meeting 21.25