

Minutes | 19 June 2025

Time: 7pm
Location: Old School, Menheniot PL14 3QY
Present: Cllrs Adrian Cole (Chair); Steve Roberts (Vice Chair); Eve Easterbrook; Peter Luck; Keith Goldsmith; Sean Smith; Pat Cade.
Also present: Cornwall Councillor Sean Smith. There were 4 members of the public in attendance.

023/2025 Chair's Welcome

024/2025 Apologies for Absence.
Cllr Richard Dawson.

025/2025 Members' Declarations.
No declarations of interest or request dispensations requested.

026/2025 Public Participation.
Cornwall Councillor Sean Smith reported that: has made enquiries about the introduction of the new 20mph speed limit in parts of the parish, and expects this to be implemented in June/July; has approached CC Highways to reinstate road markings outside of Menheniot Primary School and will ask about extending the parking limits to lower Mine Hill (CC Highways have confirmed this is in their current workplan). Has raised issues with CC Planning Officers about: ground contamination (retrospective planning application PA25/02746); part discharge of planning conditions at PA25/03162 (Merrymeet); following up PA25/00675 (Land south-east of Roseland House) which he asked to be called-in to the planning committee; PA24/06937 (Tencreek Farm) that measurements of flood risk were not satisfactory.

027/2025 Minutes of Meeting.
It was **Resolved to approve** the minutes of the meeting held on 19 May 2025. Proposed Cllr Cole. Seconded Cllr Roberts. All agreed.

028/2025 Planning
A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting.
The Chair declared that this was an item of urgency and would be considered at this meeting.

PA25/04036

Proposal Construction of garage/store/plant room
Location Trebarn Trehill Farm Menheniot Liskeard

It was **Resolved to support the proposal**. Proposed Cllr Easterbrook. Seconded Cllr Goldsmith. All agreed. In making their decision, councillors agreed that this was a domestic and not agricultural application, and were content to support it.

Action: Clerk to inform CC Planning Officer.

C Planning decisions made by Cornwall Council.

PA25/00373/PRE Closed - advice given

Proposal Pre-application advice for proposed development of approximately 6 (No.) new dwellings, utilising the existing access.

Location:- Land North Of Trengrove Cottages Merrymeet Liskeard Cornwall PL14 3LL

PA25/04178 Closed - advice given

Proposal Electricity Act 1989: The Overhead Lines (Exemption) (England and Wales) Regulations.

Location:- Street Record Liskeard Cornwall

PA25/03162 Disch of cond not all conditions agreed

Proposal Submission of details to discharge Conditions 3, 4 and 5, in relation to Decision notice PA24/04986 dated 25.11.2024

Location:- Homefield Merrymeet Liskeard Cornwall PL14 3LP

See Item 026/2025 above

PA25/03602 Prior approval not req'd(PA/AF/TEL/DEM/)

Proposal Prior notification of agricultural or forestry development for the erection of an agricultural building for the storage of feed and machinery

Location:- Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

PA25/03360 Prior approval not req'd(PA/AF/TEL/DEM/)

Proposal Prior notification of agricultural or forestry development for mono pitch building for storing agricultural machinery, fodder and feed.

Location:- Field In Lane Opposite Trewelmar Merrymeet Liskeard PL14 3LS

PA25/03567 WITHDRAWN

Proposal Prior notification of agricultural or forestry development for: Steel framed shed, cement fibre roof

Location:- Lower Trehurst Menheniot Liskeard Cornwall PL14 3RQ

D Local Council Protocol

PA25/02746

Proposal Retrospective application for the alteration, conversion and extension to form a dwelling and integral garage (as approved via application PA24/02518).

Location Land South West Of Minefield Cottages Menheniot Cornwall PL14 3RY

Councillors will be asked to endorse the response of Option 2 of the Protocol for Local Councils (Agree to disagree).

It was **Resolved to endorse the previous decision**. Proposed Cllr Smith. Seconded Cllr Cole. All agreed.

Action: Clerk to inform CC Planning Officer. CC Cllr Smith will ask that officers scrutinise any further planning applications for this site with regard to ongoing concerns about ground contamination.

The Chair declared that this was an item of urgency and would be considered at this meeting.

PA25/01893

Proposal: The conversion of an existing barn into a 2 bedroom dwelling compliant with Policy 7.3.

Location: Treweatha Barn Merrymeet Liskeard Cornwall PL14 3LS

Councillors reviewed their previous decision to not support and the planning officer's response.

Decision is needed by Tuesday 24 June 2025. Councillors agreed to delegate the response to the Planning & Development Working Group.

Action: Chair to corroborate the changes advised by the officer and liaise with the P&D WG to agree the council's response with the choice being to either 'agree to disagree' or 'request the LPA to refer the matter to planning committee'

029/2025 Councillors Report

A Cllrs Peter Luck & Steve Roberts

Cllr Luck reported that the Community Speedwatch Group had recruited four new members from Merrymeet. Following a recent CSW operation in Menheniot village centre, he recorded his continuing concerns about pedestrian safety and parking around the East Road school entrance: he explained that the Pensilva CSW group had been able to reinstate yellow road markings by their school because of local concerns about road safety.

Chair agreed to fund the purchase of four hi-viz jackets for the new volunteers.

Cllr Roberts continued the discussion about safety by the primary school, that: this issue had been long running for many months; CC Highways insisted that consultation with residents was essential before additional yellow road markings could be installed; this council wants – as a minimum – worn road marking reinstated; our PCSO Steve Edser may be able to add weight to our arguments to introduce more yellow lines and a 'no parking' zone adjacent to the school entrance. Will also investigate options for yellow lines at the bottom of Mine Hill.

It was **Resolved to support the proposal to make application** for old markings to be repainted, for additional double yellow lines and a no parking zone to be introduced. Proposed Cllr Cole.

Seconded Cllr Roberts. All agreed.

Action: Cllr Roberts to contact CC Highways to coordinate our response

B Cllr Keith Goldsmith

Trelawny Garden

Cllr Goldsmith presented his case for replacing the footpaths in Trelawny Garden that: the area to be resurfaced would include the stone circle; he planned to make an application for funding to the National Gardens Scheme that would be open to bids from September; would draw up a specification for the works.

Action: Cllr Goldsmith will work with the Finance & General Purposes Working Group to agree the specification for works and the funding application. This will be presented at the 17 July public meeting for sign-off.

Preparation for Village in Bloom

Councillors discussed preparations for the RHS (Village in Bloom) visit on 10 July, and agreed to accept a quotation from ACE-ARB of £175 for work at the village green to remove debris and reline the raised beds; Hebe removal from raised planter £25.00; Weeding of pavement that runs adjacent to Trelawny garden £55.00. **Resolved to accept the quotation.** Proposed Cllr Cole.

Seconded Cllr Goldsmith. All agreed.

Action: Clerk to issue purchase order and instructions to contractor.

Living Willow Garden – for information

Cllr Goldsmith explained that he had created this garden in 2015 as part of a wider funding bid, and had maintained it himself since then. The land is not owned by the parish council and lies adjacent to the cricket pitch. ACE-ARB have quoted a total of £555 to prune and reinstate the garden, to include pressure washing of two benches inside. Costs will be met by donations from the Menheniot-Looe Cricket Club, Menheniot Sports Association and Cornwall Cllr Sean Smith.

Action: Chair has asked the Environment & Open Spaces Working Group to examine this project work in the longer term to determine if the parish council should be involved in funding its maintenance.

Additional works

Councillors noted that they would not ordinarily maintain land and grounds that were in private ownership. However, because of the RHS visit, they would consider small scale projects to prepare the parish for judging.

Action: Clerk to circulate recent quotations for agreement and action their decision by delegated powers.

Cllr Easterbrook left the meeting room at 21.00

030/2025 Finance

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Cole. Seconded Cllr Roberts. Cllr Cade to authorise.

Date	Payee	Description	£
23/06/2025	John Hesketh	Expenses	210.02
23/06/2025	Caradon Waste Removal	Green waste disposal	80.00
23/06/2025	ACE ARB Ltd	Grounds maintenance	1065.86
23/06/2025	Cornwall ALC	Clerks training	42.00
27/06/2025	John Hesketh	Salary	648.70
27/06/2025	Kyleigh Newbould	Salary	244.25
27/06/2025	HMRC	PAYE	230.80
All payments this period			£ 2,521.63

B Bank Reconciliation.

At the close of business on 31 May 2025, the parish council held £80,576.82 in its accounts.

Cllr Luck left the meeting room at 21.20

031/2025 Chairs Report

The Chair presented Cllr Goldsmith with a new wheelbarrow and thanked him for all his work in maintaining Trelawny Garden for the benefit of our residents.

A Working Groups

The Chair presented councillors with a final report on the make-up of the working groups, together with a workplan for the coming year. It was **Resolved to accept the plan** and commence implementation. Proposed Cllr Cole. Seconded Cllr Roberts.

Action: Working Groups are asked to nominate a lead person and receive and action items.

B Appointment of consultants for East Road Playing Fields project

It was **Resolved to appoint Consultant #2** to carry out research and consultation in support of new outdoor facilities on this site, subject to appropriate funding being available. Proposed Cllr Smith. Seconded Cllr Roberts. All agreed.

Action: Clerk to inform all consultants bidding of this decision.

C Housing Working Group

It was **Resolved to set up the HWG and adopt the Terms of Reference.** Proposed Cllr Cole. Seconded Cllr Roberts. Membership will be Cllrs Cole, Roberts & Easterbrook and will work alongside a representative of the Poads Trust.

032/2025 Clerk's Report

A Co-option for casual vacancies

Clerk reported that he had received one expression of interest that will be presented at the July 17 public meeting.

Action: Acknowledge application and add to July agenda.

033 Closed Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

Councillors discussed a proposal to replace the old parish notice board by Central Villas in Menheniot village centre, and **Resolved to accept the recommendation.** Proposed Cllr Cole. Seconded Cllr Roberts. All agreed.

Action: Clerk to purchase notice boards. Cllr Cole to liaise contractor to install new boards.

Cllr Cade left the meeting room at 21.55

033/2025 Diary Dates.

A 17 July 2025 7pm Menheniot Old School

033/2025 End of meeting 22.00

Published 25/6/25