

# Agenda 17 July 2025

Time: 7pm  
Location: Old School, Menheniot PL14 3QY

## To Parish Councillors

Cllr Adrian Cole, Chair. Cllrs Steve Roberts, (Vice Chair), Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Richard Dawson; Eve Easterbrook

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below. Please note that the general public are invited to attend this and any meeting of the parish council. Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh  
Clerk to the Parish Council

**034/2025 Chair's Welcome and opening remarks.**

**035/2025 Apologies for Absence.**

**036/2025 Members' Declarations.**

Parish Councillors and the Proper Officer will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

**037/2025 Public Participation.**

Members of the public are invited to address the Council. (15 minutes)  
*Report from Cornwall Councillor Sean Smith.*

**038/2025 Minutes of Meeting.**

Confirming minutes from 19 June 2025

**039/2025 Planning**

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

## **PA25/03564**

Proposal Replacement livestock building  
Location Camping Site Tencreek Farm Plymouth Road Liskeard

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

**PA24/06937** Disch of cond not all conditions agreed

**Proposal** Submission of details to discharge condition nos. 3, 4, 5, 6, 7, 9, 10, 12, 14 and 16 in respect of decision notice no. PA22/03642 dated 26/07/2024.

Location:- Land At Tencreek Farm, Plymouth Road, Liskeard, Cornwall, PL14 3PS

D Local Council Protocol

**PA25/00675**

Proposal: Proposed conversion of the stone wall remains of a historic building (former cottage/s) into a two-storey dwellinghouse (following a withdrawn application reference PA22/11249)

Location: Land South East Of Roseland House Menheniot Cornwall PL14 3PQ

*Reporting back on the East Sub Area Planning Committee meeting on 7 July 2025*

E PA25/01893

Proposal: The conversion of an existing barn into a 2 bedroom dwelling compliant with Policy 7.3.

Location: Treweatha Barn Merrymeet Liskeard Cornwall PL14 3LS

Councillors reviewed their previous decision to not support and the planning officer's response.

*Update on final decision made*

#### **040/2025 Finance**

A Accounts for Payment. Members are to consider the payment schedule and agree payment.

Date	Payee	Description	£
21/07/2025	Caradon waste	Trelawny Road waste	150.00
21/07/2025	Menheniot Parish Hall	Venue hire	32.00
21/07/2025	RoSPA	Playground inspection	648.00
21/07/2025	Western Web	Email account support	86.40
25/07/2025	John Hesketh	Salary	648.90
25/07/2025	Kyleigh Newbould	Salary	244.05
25/07/2025	HMRC	PAYE	230.80
<b>All payments this period</b>			<b>£ 2,040.15</b>

B Bank Reconciliation.

*This report may be viewed on the council's website*

C Outturn Q1 (Apr-Jun 2025)

*This report may be viewed on the council's website*

D Defibrillator at Menheniot Sports Pavillion

Councillors will be asked to consider a request for a donation to fund a replacement defibrillator.

*This report may be viewed on the council's website*

#### **041/2025 Chairs Report**

A Working Groups

Cornwall Council Street Trading Policy: Chair will ask councillors to agree to the Finance & General Purposes Working Group scrutinising and recommending a response before the deadline of 15 August 2025.

*This report may be viewed on the council's website*

B East Road Playing Fields project

Update on meeting with consultants on 1 June 2025: engagement strategy and resident's survey.

*This report may be viewed on the council's website*

C Trelawny Garden

Chair will present a draft specification for relaying the footpaths and ask councillors to agree to advertising the works for tender.

*This report may be viewed on the council's website*

## **Closed Session**

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

#### **042 Co-option for casual vacancy**

Chair will lead councillors to interview Mr Jerry Tucker for the vacant seat.

*Report previously circulated*

#### **043/2025 Clerk's Report**

A Co-option for casual vacancies

Clerk will present a progress report on filling the three vacancies

B RoSPA Annual Playground Inspection

Clerk will present reports to councillors and ask them to agree how to implement any recommendations.

*This report may be viewed on the council's website*

#### **044/2025 Diary Dates.**

A 18 September 2025 7pm Menheniot Old School

#### **045/2025 End of meeting**

Published 11/7/25