

## Agenda 19 June 2025

Time: 7pm  
Location: Parish Hall, East Road, Menheniot PL14 3RR

### To Parish Councillors

Cllr Adrian Cole, Chair. Cllrs Steve Roberts, (Vice Chair), Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Richard Dawson; Eve Easterbrook

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below. Please note that the general public are invited to attend this and any meeting of the parish council. Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh  
Clerk to the Parish Council

**023/2025 Chair's Welcome and opening remarks.**

**024/2025 Apologies for Absence.**

**025/2025 Members' Declarations.**

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

**026/2025 Public Participation.**

Members of the public are invited to address the Council. (15 minutes)  
*Report from Cornwall Councillor Sean Smith.*

**027/2025 Minutes of Meeting.**

Confirming minutes from 19 May 2025

**028/2025 Planning**

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

**PA25/00373/PRE Closed - advice given**

Proposal Pre-application advice for proposed development of approximately 6 (No.) new dwellings, utilising the existing access.

Location:- Land North Of Trengrove Cottages Merrymeet Liskeard Cornwall PL14 3LL

**PA25/04178 Closed - advice given**

Proposal Electricity Act 1989: The Overhead Lines (Exemption) (England and Wales) Regulations.

Location:- Street Record Liskeard Cornwall

**PA25/03162 Disch of cond not all conditions agreed**

Proposal Submission of details to discharge Conditions 3, 4 and 5, in relation to Decision notice PA24/04986 dated 25.11.2024

Location:- Homefield Merrymeet Liskeard Cornwall PL14 3LP

**PA25/03602 Prior approval not req'd(PA/AF/TEL/DEM/)**

Proposal Prior notification of agricultural or forestry development for the erection of an agricultural building for the storage of feed and machinery

Location:- Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

**PA25/03360 Prior approval not req'd(PA/AF/TEL/DEM/)**

Proposal Prior notification of agricultural or forestry development for mono pitch building for storing agricultural machinery, fodder and feed.

Location:- Field In Lane Opposite Trewelmar Merrymeet Liskeard PL14 3LS

**PA25/03567 WITHDRAWN**

Proposal Prior notification of agricultural or forestry development for: Steel framed shed, cement fibre roof

Location:- Lower Trehurst Menheniot Liskeard Cornwall PL14 3RQ

D Local Council Protocol

**Application PA25/02746**

Proposal Retrospective application for the alteration, conversion and extension to form a dwelling and integral garage (as approved via application PA24/02518).

Location Land South West Of Minefield Cottages Menheniot Cornwall PL14 3RY

Councillors will be asked to endorse the response of Option 2 of the Protocol for Local Councils (Agree to disagree).

*This report may be viewed on the council's website*

**Councillors Report**

A Cllrs Peter Luck & Steve Roberts

Update on operations of Community Speedwatch Group and parking around East Road school entrance.

B Cllr Keith Goldsmith

Councillors will be asked to endorse a proposal to replace the footpaths in Trelawny Garden that will include an application for external grant funding.

**029/2025 Finance**

A Accounts for Payment. Members are to consider the payment schedule and agree payment.

| Date                            | Payee                 | Description          | £                 |
|---------------------------------|-----------------------|----------------------|-------------------|
| 23/06/2025                      | John Hesketh          | Expenses             | 210.02            |
| 23/06/2025                      | Caradon Waste Removak | Green waste disposal | 80.00             |
| 23/06/2025                      | ACE ARB Ltd           | Grounds maintenace   | 1065.86           |
| 23/06/2025                      | Cornwall ALC          | Clerks training      | 42.00             |
| 27/06/2025                      | John Hesketh          | Salary               | 648.70            |
| 27/06/2025                      | Kyleigh Newbould      | Salary               | 244.25            |
| 27/06/2025                      | HMRC                  | PAYE                 | 230.80            |
| <b>All payments this period</b> |                       |                      | <b>£ 2,521.63</b> |

B Bank Reconciliation.

*This report may be viewed on the council's website*

### **030/2025 Chairs Report**

A Working Groups

Chair will ask councillors to participate in the working group as discussed and agreed at the last meeting and to receive an outline of a work plan. The Chair will ask working groups to nominate a lead person to manage that group and to agree Terms of Reference.

*This report may be viewed on the council's website*

B Appointment of consultants for East Road Playing Fields project

Councillors will be asked to select a consultant to carry out market research in support of new outdoor facilities on this site.

*This report may be viewed on the council's website*

C Housing Working Group

Update on progress to set up a new group to examine the need for and potential delivery of additional affordable housing in the parish.

*This report may be viewed on the council's website*

### **031/2025 Clerk's Report**

A Co-option for casual vacancies

Clerk will present a progress report on filling the three vacancies

### **032 Closed Session**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

Councillors will be asked to approve arrangements for a replacement parish notice board by Central Villas in Menheniot village centre.

*This report previously circulated*

### **033/2025 Diary Dates.**

A 17 July 2025 7pm Menheniot Old School

### **033/2025 End of meeting**

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