

## Minutes 17 April 2025

Time: 7pm

Location: Old School, Menheniot PL14 3QY

Present: Cllrs Adrian Cole (Chair); Eve Easterbrook (Vice Chair); Steve Roberts; Peter Luck; Keith Goldsmith; Sean Smith; Tamsin Hemming; Pat Cade.

Also present: Cornwall Councillor Phil Seeva. There was 1 member of the public in attendance.

### 001/2025 Chair's Welcome and opening remarks.

The Chair welcomed councillors to this last meeting of the current administration and reminded everyone that although the parish council election was uncontested (see Item 009/2025 below), the county's divisional election was not. He read out the list of candidates for the St Cleer & Menheniot division and wished all candidates well in their campaigning. He has received an invitation from St Lalluwys Church to attend the installation of Rev Li Selman as Rector of the Tribute Benefice on Wednesday 30 April at 6.30pm at the church; he has accepted on behalf of the parish council and extends her invitation to all councillors (no responses are required from individual councillors)

### 002/2025 Apologies for Absence.

Apologies received from Cllr Tucker

### 003/2025 Members' Declarations.

No declarations of interest or request dispensations requested.

### 004/2025 Public Participation.

The prospective member for the St Cleer & Menheniot division Thomas Thrussell, introduced himself.

Cornwall Councillor Phil Seeva reported that: because all councillors are subject to restrictions during the pre-election period, he restricted his comments to thanking the parish council for welcoming him into the parish and for their supportive approach working him during the past four years of service; had Chaired his last meeting of the Strategic Planning Committee earlier in the day, and his last meeting Cornwall Council two days previously. The Chair asked if there had been a response from CC Highways about: the implementation of the proposed 20mph zones – none yet but will make enquiries and feed back; working of the speed warning signs at Merrymeet - aware of concerns and will make further enquiries. Cllr Cole also asked if there had been progress on planning application PA25/00675 (Land South East of Roseland House) previously opposed by the parish council: Cllr Seeva has called the application into the Planning Committee for decision but that will not take place until after elections on May 1.

### 005/2025 Minutes of Meeting.

It was **Resolved to approve** the minutes of the meeting held on 20 March 2025. Proposed Cllr Luck. Seconded Cllr Roberts. All agreed.

### 006/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

#### PA25/01893

Proposal The conversion of an existing barn into a 2 bedroom dwelling compliant with Policy 7.3. Location Treweatha Barn Merrymeet Liskeard Cornwall

It was **Resolved not to support** this application. Proposed Cllr Cole. Seconded Cllr Roberts. All agreed. In making their decision, councillors noted that: policy 6 of Menheniot Neighbourhood Plan and its requirements had not been complied with; off road parking is stated in the application as having three bays with one allocated to the adjoining cottage - however the middle one is unusable because the only means of access to the dwelling is onto the bay; the refuse /recycling will be stored in the parking area which will need enclosure. Storage at the front will detract from the appearance of the front elevation particularly in its very prominent position. No location of the sewage treatment plant is indicated in the plans. There are no details of roof water disposal, harvesting or the location of soakaways within the curtilage. The applicant has specified composite window frames which do not comply with the Menheniot Design Guide. The choice of corrugated steel as roof covering whilst as existing is not in keeping with the adjoining permanent dwellings. The boundary treatment is not compliant with our Design Guide or Policy 6 of our NDP. Rear amenity space for a two bedroomed dwelling appears very limited and not easily accessible.

**PA25/01848**

Proposal Single storey hotel extension and associated works

Location Premier Inn Haviland Road Liskeard Cornwall

It was **Resolved not to support** this application. Proposed Cllr Goldsmith. Seconded Cllr Luck. All agreed. In making their decision, councillors noted that: the plan appears to show no service access for the linen room, kitchen or bar other than through the main reception entrance; delivery vehicles would need to either drive on to the paved path outside of reception or remain in the carpark. The impact of this would be to create congestion in the carpark and road entrance and put pedestrian safety at risk in particular disabled users of the parking area in front. There is no accessible provision for service access to the kitchen/bar for storage of refuse and waste shown on the plans. This could cause congestion in the parking or access area as vehicles deliver and manoeuvre.

**PA25/02253**

Prior notification of agricultural or forestry development for a proposed building for farm equipment and for the storage of feed and fodder

Land North East Of Trethrawle Farm Horningtops Cornwall PL14 3PF

*Received and noted. No action required.*

B Any applications received by Cornwall Council by the time of the meeting. Information only:

**PA25/00373/PREAPP**

Pre-application advice for proposed development of approximately 6 (No.) new dwellings, utilising the existing access.

Land North Of Trengrove Cottages Merrymeet Liskeard Cornwall PL14 3LL

*Received and noted. No action required.*

C Planning decisions made by Cornwall Council.

**PA25/01481 WITHDRAWN**

Submission of details to discharge Condition number 3 and 4 in respect of Decision Notice

PA24/02518 dated 27/06/24

Land South West Of Minefield Cottages Menheniot Cornwall PL14 3RY

**PA25/01423 APPROVED**

Proposal Non Material Amendment (1) to Application No. PA22/03642 dated 26th July 2024 for Full planning for the erection of 202 dwellings and associated works, namely, Plot 24 changed from a Laurel (3BSP) to an Oysterwood (2BAP) dwelling. This has changed the split of bedroom – lost one 3 bed and gained one 2 bed. Plot 26 changed from a single garage to a double sized garage.

Location:- Land At Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

**PA24/06665 APPROVED**

Proposal Proposed new agricultural building

Location:- Tregondale Farm Menheniot Liskeard Cornwall PL14 3RG

A It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Cole. Cllr Easterbrook to authorise.

Date	Payee	Description	£
22/04/2025	Prydis	Payroll support	132.00
22/04/2025	Cornwall ALC	Annual membership	768.13
23/04/2025	Cornwall ALC	Training clerk (cf March)	42.00
22/04/2025	South West in Bloom	Competition entry	30.00
22/04/2025	Cornwall Council	Learning Hub	84.00
22/04/2025	Caradon Waste	Waste disposal	70.00
25/04/2025	HMRC	PAYE	230.60
25/04/2025	Salaries	Mar-25	893.15
<b>All payments this period</b>			<b>£ 2,249.88</b>

B Bank Reconciliation.

At the close of business on 31 March 2025, the parish council held £39,495.54 in its accounts.

C Outturn Q4 (Jan-Mar 2025)

*Received and noted. No action required.*

D Community Grant applications

It was **Resolved to award Menheniot Cherry Fayre £500**. Proposed Cllr Roberts. Seconded Cllr Hemming. All agreed.

It was **Resolved to award Little Owls £190**. Proposed Cllr Luck. Seconded Cllr Hemming. All agreed.

It was **Resolved to award Menheniot PCC (St Lalluwly's Church) £1200** payable in two instalments of £600 immediately and £600 in October 2025 with a condition that the parish council would work alongside the applicant to identify future longer term funding for graveyard maintenance. Proposed Cllr Easterbrook. Seconded Cllr Cole. All agreed.

*Action: Clerk to inform applicants, transfer funds and arrange a meeting with the PCC*

E Small Donations application

It was **Resolved to award £80.94** to the organisers of a street party to mark VE Day

*Action: Clerk to inform applicants and transfer funds*

## **008/2025 Chairs Report**

A East Road Working Group

Chair reported that: he had received proposals from three firms who would manage a consultation on future use of the playing fields at East Road; consultation costs would be met from the Community Capacity Fund, an application for which had been already submitted; the scope of the consultation would include the development at Tencreek farm (Lark View). An application by the Menheniot Sports Association to CC for funding to build an extension to the tennis courts had been declined, and the Chair agreed that the parish council would use its resources and influence to support any further grant applications from the MSA.

*Action: Clerk to arrange meeting between MPC and MSA*

B Trafalgar Day 2025

Chair presented a review of the 2024 event, that: the Ensign Flag had been raised and lowered at the correct times; a short scripted drama had been enacted in the evening inside graveyard at St Lalluwly's Church with former Cllr Tony Ball taking the role of John Lapenotière; the 1805 Club had attended the primary school for a presentation. For 2025, Trafalgar Day falls on Tuesday 21 October, and the Chair suggested that an alternative event be held that would mark Pickle Day (around 6 November) at a more convenient time to engage with residents and children. 2025 marks the 220<sup>th</sup> anniversary of the Battle of Trafalgar and all councillors agreed to set up a working group and support a celebration.

#### C Memorial Garden at East Road

Councillors unanimously agreed to support the Chair's suggestion to dedicate a wildflower bed at East Road playing fields to the memory of former parish councillor Tony Ball. Work is currently needed to prepare the bed for sowing.

*Action: Clerk to ask the Great Trethew Vintage Rally committee if any members can rotovate the flower bed.*

#### D Menheniot Green & South West in Bloom Village in Bloom

Chair reported that: entries had been made to South West in Bloom's It's Your Neighbourhood scheme by Merrymeet play area, Merrymeet bus shelter, Mine Hill wild garden, The Village Green and Trelawney Garden. Blooming Marvellous Menheniot had entered for the Cornwall Pennant Cup Village in Bloom competition. Cllrs Cole has asked the Gardening Club for volunteers to replant tubs across the parish. Cllr Smith thanked the parish council for its donation of compost to Merrymeet & Pengover Green Residents Association.

*Action: Clerk to organise meeting with Cllrs Cole and Goldsmith to agree budgets for the Village entry.*

#### E Change of meeting date

The Chair declared this item as one of urgency and asked councillors to consider changing the date of the Annual Parish Council Meeting from Thursday 15 May 2025 in Menheniot Old School to Monday 19 May in the Parish Hall at 7pm. The date and time of the Annual Parish Meeting would also move to this date, starting at 6.45pm. It **was Resolved to agree to the new date of 19 May**.

Proposed Cllr Luck. Seconded Cllr Roberts. All agreed.

*Action: Clerk to amend publicity and promote the change of date and venue.*

#### 009/2025 Clerk's Report

##### A Election timetable 1 May 2025

Clerk confirmed that the parish elections were uncontested and that all nominated councillors would be re-elected with effect from 6 May 2025. There was one new councillor, Richard Dawson, who would be joining the council so that there would be 8 councillors and 3 vacancies in the new administration (this to be confirmed at the 19 May meeting). Councillors were reminded that election expense forms must be returned to CC before 29 May even if there were no expenses incurred (details in the candidates' nomination packs).

*Councillors are invited to attend an informal induction and planning meeting on Tuesday 6 May at 7pm at the Parish Hall where the Clerk will witness the signing of councillors' Declaration of Acceptance of Office, and issue new email addresses.*

##### B Annual Audit 2024/25

Clerk has delivered essential documents to our internal auditor in preparation for our Annual Limited Assurance Review. No issues anticipated.

#### 010/2025 Diary Dates.

A 19 May 2025 6.45pm Menheniot Parish Hall Annual Parish Meeting

19 May 2025 7pm Menheniot Parish Hall Annual Parish Council Meeting

**011/2025 End of meeting 21.15**

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