

Agenda 19 May 2025

Time: 7pm
Location: Parish Hall, East Road, Menheniot PL14 3RR

To Parish Councillors

Cllr Adrian Cole, Chair. Cllrs Eve Easterbrook (Vice Chair), Pat Cade, Keith Goldsmith, Peter Luck, Sean Smith, Steve Roberts, Richard Dawson.

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below. Please note that the general public are invited to attend this and any meeting of the parish council. Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh
Clerk to the Parish Council

013/2025 Chair's Welcome and opening remarks.

014/2025 Elections

Councillors will elect a Chair and Vice Chair for the civic year 2025/26
Chair will sign their Declaration of Acceptance of Office

015/2025 Apologies for Absence.

016/2025 Members' Declarations.

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

017/2025 Public Participation.

Members of the public are invited to address the Council. (15 minutes)
Report from Cornwall Councillor Sean Smith.

018/2025 Minutes of Meeting.

Confirming minutes from 17 April 2025

019/2025 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Application PA25/02746

Proposal Retrospective application for the alteration, conversion and extension to form a dwelling and integral garage (as approved via application PA24/02518).
Location Land South West Of Minefield Cottages Menheniot Cornwall PL14 3RY

PA24/08418 S52/S106 and discharge of condition apps

Proposal Submission of details to discharge condition 8 in respect of decision notice PA22/03642 dated 26/07/2024.

Location:- Land At Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

PA25/03567 FOR INFORMATION ONLY

Prior notification of agricultural or forestry development for steel framed shed, cement fibre roof.
Lower Trehurst, Menheniot PL14 3RQ

PA25/03360 FOR INFORMATION ONLY

Prior notification of agricultural or forestry development for mono pitch building for storing agricultural machinery, fodder and feed
Field In Lane Opposite Trewelmar Merrymeet Liskeard PL14 3LS

PA25/03602 FOR INFORMATION ONLY

Prior notification of agricultural or forestry development For the erection of an agricultural building for the storage of feed and machinery.
Tencreek Farm, Plymouth Road PL14 3PS

PA25/03003 FOR INFORMATION ONLY

Proposal Proposal for the installation of eight rapid electric vehicle charging stations and ancillary equipment within the car park of The Bubble Retail Park, including one fully accessible EV charging bay.

Location The Bubble Retail Park Plymouth Road Liskeard Cornwall

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council

PA24/08454 APPROVED

Proposal Change of use of land to machinery/plant open storage, change of use of building to machinery

storage/vehicle storage/plant valeting/plant preparation, retrospective approval of office/store, provision of welfare unit (wc/shower/canteen), and creation of a new access to the highway, with associated works.

Location:- Land Opposite The Oaks Pengover Green Liskeard PL14 3NH

PA25/02253 Prior approval not req'd(PA/AF/TEL/DEM/)

Proposal Prior notification of agricultural or forestry development for a proposed building for farm equipment and for the storage of feed and fodder

Location:- Land North East Of Trethrawle Farm Horningtops Cornwall PL14 3PF

PA24/08418 S52/S106 and discharge of condition apps

Proposal Submission of details to discharge condition 8 in respect of decision notice PA22/03642 dated 26/07/2024.

Location:- Land At Tencreek Farm Plymouth Road Liskeard Cornwall PL14 3PS

PA25/00099 APPROVED

Proposal Proposed extension and re-modelling to include the removal of thermally inefficient substandard extension and the provision for roof-mounted solar panels

Location:- Keyes Horningtops Liskeard Cornwall PL14 3QE

D Under review

PA25/01848 FOR INFORMATION ONLY

Proposal Single storey hotel extension and associated works

Location Premier Inn Haviland Road Liskeard Cornwall

A Accounts for Payment. Members are to consider the payment schedule and agree payment.

Date	Payee	Description	£
27/05/2025	ACE-ARB	Ground maintenance	1599.00
27/05/2025	Biffa	Waste disposal	1800.00
27/05/2025	Gallagher	Insurance renew	1199.60
27/05/2025	Linda Coles	Annual audit	200.00
27/05/2025	John Hesketh	Salary	648.90
27/05/2025	Kyleigh Newbould	Salary	244.25
27/05/2025	HMRC	PAYE	230.60
All payments this period			£ 5,922.35

B Bank Reconciliation.

This report may be viewed on the council's website

C Blooming Marvellous Menheniot

Councillors are asked to endorse the 2025 finance plan and agree to cover any overspend.

This report may be viewed on the council's website

021/2025 Chairs Report

A Localism Act 2011 – General Power of Competence

Councillors will be asked to agree to retain its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

This report may be viewed on the council's website

B Councillors will be asked to accept the Council's audit for the year ending 31 March 2024 and receive a commentary from the auditor.

Section 1 The Annual Governance Statement

Section 2 The Accounting Statement

This report may be viewed on the council's website

C Working Groups

Chair will ask councillors to volunteer to participate in a working group

This report may be viewed on the council's website

D Appointment of Internal Auditor

Councillors will be asked to appoint Mrs Linda Coles as auditor for the civic year 2025/26.

022/2025 Clerk's Report

A Election Results 1 May 2025

Clerk will present a summary of election results, Declarations of Acceptance of Office and ask councillors to agree to co-opt for any vacancies that are agreed.

B Dogs at East Road Playing Field

Councillors will be asked to agree remedial action to safeguard people using the ERPF from dogs being exercised.

This report may be viewed on the council's website

C Update of bank mandate

Councillors will be asked to update the list of Lloyd's Bank signatories, and agree to the removal of former councillors Julian Berg and Jeremy Tucker.

022/2025 Diary Dates.

A 19 June 2025 7pm Menheniot Old School

023/2025 End of meeting

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