

Minutes 21 September 2023

Time: 7.30pm
Location: Old School, Menheniot PL14 3QY
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Present: Cllr Adrian Cole, Chair. Cllrs Eve Easterbrook (Vice Chair); Tony Ball; Julian Berg; Keith Goldsmith; Peter Luck; James Curgenven; Pat Cade; Jerry Tucker.
Also present: Cornwall Councillor Phil Seeva; John Hesketh (Clerk to the Parish Council). There were four members of the public in attendance.

99/2023 Chairman's Welcome.

100/2023 Apologies for Absence.

Received from Cllr Smith.

101/2023 Members' Declarations.

Declarations of Interest made by Cllr Goldsmith (Items 104A & D, 105A) and Cllr Curgenven (Item 104D). The Chair granted them a dispensation to participate in the discussion of those items but not vote. No other declarations of interest made, or dispensations requested.

102/2023 Public Participation.

A resident attended to explain the background to planning application PA23/04963, that: was wanting to convert to a residential dwelling in order to permanent accommodation in order to secure a long term income. The Chair agreed to bring forward this item for discussion and vote. It was **Resolved** to support this application. Proposed Cllr Cole. Seconded Cllr Berg. All agreed. In making their decision, councillors noted the change of use did not involve any change in the footprint of the property and that there was sufficient amenity space to support full time occupation.

The applicant for PA23/ 07025 attended to take questions and explained that building an external porch would create additional storage space.

It was **Resolved** to support this application. Proposed Cllr Curgenven. Seconded Cllr Tucker. Cllr Goldsmith abstained. All voting agreed.

Report Cornwall Councillor Phil Seeva reported that: full council had met on 19 September 2023 and agreed that it would continue to lobby for further improvements on the A38, the motion was supported by all south-east Cornwall members; any works that are proposed for the stretch between Carkeel and Trerulefoot would include the Menheniot turnoff; He has met with the new planning officer responsible for the applications at Ten creek Farm and agrees with parish councillors that the current offer is in need of improvements; will arrange a meeting between CC Highways and the Chair to discuss road issues across the parish.

103/2023 Minutes of Meeting

It was **Resolved** to approve the minutes of the meeting held on 20 July 2023. Proposed Cllr Cole. Seconded Cllr Easterbrook. All agreed.

104/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref: PA23/04963

Proposal: Proposed use of holiday lets as residential dwellinghouses.

Location: Penhawger Farm Merrymeet Liskeard Cornwall PL14 3LW

See Item 102 above

Ref: PA23/07025

Proposal: New porch to front elevation

Location: 1 Cowling Gardens Menheniot Liskeard Cornwall PL14 3QJ

See Item 102 above

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

PA23/00848/PRE Closed - advice given

Proposal: Do I need planning permission for a dropped kerb so we can add a parking space outside our house?

Location: 1 Cowling Gardens Menheniot Liskeard Cornwall PL14 3QJ

PA23/00358/PRE Closed - advice given

Proposal Pre-application advice to divide the property into two separate dwellings, involving widening the pedestrian gateway to accept vehicles, and adding one extra doorway to the rear. We would also like to install four rooflights to bring natural light and ventilation to the upper floors.

Location:- Methodist Church East Road Menheniot Liskeard Cornwall PL14 3RR

PA23/06834 Closed - advice given

Proposal: Under The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BT intends to install fixed line broadband electronic communications apparatus.

Location: Trewint Estate Menheniot Cornwall PL14 3RL

D Request from Menheniot Sports Association to lease an additional plot of land in order to extend the size of the current tennis courts.

A representative from the MSA attended to explain that membership and use of the current tennis courts had increased substantially and additional space was need to meet this and future demand. The proposal is identical to that applied for and granted in 2016, with additional space being made allocated to improve the entrance and access for wheelchair users. Landscaping would be improved by using native species. The Chair reminded councillors that the proposal to extend the courts would take up the opportunity included in the new lease between the parish council and MSA, but this had not yet been signed off.

It was **Resolved** to support the proposal in principle, subject to the new lease being signed by 1 November 2023. Proposed Cllr Cole. Seconded Cllr Tucker. Cllrs Goldsmith & Curgenvan abstained. All voting agreed.

Action: Clerk to draft a letter of support for MSA

E Tencreek Farm

The Chair explained that following meetings with a Cornwall Council-appointed Design Review Panel and Liskeard Town Council, these principal concerns had been identified that by all parties: the location of a drive-thru restaurant by the entrance to the site was not acceptable, and should be re-located to its original setting; there was no provision made for a circular bus route through both sites; extensive parking in front of houses was not accepted as good planning practice. Chair was meeting with the applicants on 22 September and would report back to the Tencreek Farm Working Group to agree a response to both applications that would be presented to the public meeting on 19 October for sign off.

105/2023 Councillors' Reports

A Cllr Keith Goldsmith

The National Gardens Scheme event held on 23 July 2023 had been very successful, attracting over 180 paying people and raising £1,000 for charities. The Chair proposed a vote of thanks to Cllr

Goldsmith for organising the event, and congratulated him and his volunteers for their hard work. All agreed.

Proposed annual maintenance schedule: draft plan

Chair will meet with the councillor to discuss the details of the proposal and draft a budget for regular works across the parish. Routine works that have already been planned can continue immediately.

South West in Bloom 2024. Proposal to enter Menheniot in the 'Best Village' category.

Chair will meet with the councillor to draft a plan for the scope and scale of the entry.

It was **Resolved** to make a donation of £50 towards the costs of hosting the NGS event. Proposed Cllr Luck. Seconded Cllr Ball. Cllr Goldsmith abstained. All voting agreed.

Action: Clerk to set up payment.

B Cllr Pat Cade

On 4 September 2023, the new community bus service between Menheniot and Liskeard was increased with two extra routes on Monday and Wednesday. Details are published in bus shelters in the parish and on the council's website. Cllr Cade will report back in October.

106/2023 Finance

A It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Berg. All agreed. Cllr Cole will authorise online payments.

Date	Payee	Description	Pay	£
25/09/2023	BDO LLP	Audit fee	OLB	252.00
25/09/2023	EG Fencing Solutions	East Road fencing	OLB	5887.02
25/09/2023	Saltash & District Age Cor	Bus hire	OLB	117.00
25/09/2023	DJBall Solutions	Grasscutting	OLB	1339.20
27/09/2023	Salaries	Aug-23	OLB	795.00
27/09/2023	HMRC	PAYE	OLB	176.00
All payments this period				£ 8,566.22

B Bank Reconciliation.

At the close of business on 31 August 2023, the parish council held £48,618.12 in its accounts.

C Application for donation

Request for donations from:

Menheniot School Association for a donation supporting Menheniot Fireworks Event 2023.

It was **Resolved** to make a donation of £100. Proposed Cllr Goldsmith. Seconded Cllr Curgenvin. All agreed.

Menheniot Scout Group to support Christmas Tree lights up and carol singing

It was **Resolved** to make a donation of £100. Proposed Cllr Luck. Seconded Cllr Berg. All agreed.

Menheniot Parochial Church Council to contribute towards costs of wall repair.

It was **Resolved** not to make a contribution under the terms of the council's donations policy.

Proposed Cllr Berg. Seconded Cllr Tucker. Majority agreed.

Action: Clerk to write to applicants.

107/2023 Chair's Agenda Items

A Councillors' Portfolios

Chair presented his proposals to set up five working groups to manage aspects of the councils business. It was **Resolved** to accept the proposal. Proposed Cllr Cole. Seconded Cllr Easterbrook. All agreed.

Action: Clerk to draft terms of reference and set up initial meetings.

B Renewal of lease with Menheniot Sports Association

Reported that discussions on the new lease were almost complete and expected the signing to be done by 1 November 2023. In discussion with the Cricket Club to agree shared use and maintenance of the approach road that runs alongside the playing fields.

C Community Energy project

Councillors visited the Geothermal Engineering site at United Down on 9 September 2023 for a fact finding and site visit. GEL have a number of additional sites in development in Cornwall and expect to make their preliminary investigations in this parish in early 2024.

D Councillors will be asked to support registration for the Local Council Awards Scheme

It was **Resolved** to register for the scheme and progress the timetable for completion as detailed in the briefing note. Proposed Cllr Berg. Seconded Cllr Cole. All agreed.

Action: Clerk to register with NALC and progress work.

108/2023 Clerk's Report.

A Vacancy for parish councillor

There has been one expression of interest in the current vacancy.

Action: Clerk to confirm the application and include on the October agenda.

B Annual Governance & Accountability Return 2023

The AGAR has been accepted by external auditors and the Conclusion of Audit notice issued.

109/2023 Diary Dates.

A The next Public Meeting will be on Thursday 19 October 2023, at 7.30pm in Menheniot Old School. Councillors invited to attend and IT & Email workshop on 11 October 2023 at 7pm at Menheniot Old School.

110/2023 End of meeting 21.55

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