

## Agenda 21 September 2023

Time: 7.30pm  
Location: Old School, Menheniot PL14 3QY

### To Parish Councillors

Cllr Adrian Cole, Chair. Cllrs Eve Easterbrook (Vice Chair), Pat Cade, Tony Ball, Jerry Tucker; James Curgenvin; Julian Berg; Keith Goldsmith; Peter Luck; Sean Smith.

Members of the Parish Council are summoned to attend the parish council meeting to consider these items of business.

The business to be transacted is shown on the agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of three minutes. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh  
Clerk to the Parish Council

**99/2023 Chairman's Welcome.**

**100/2023 Apologies for Absence.**

**101/2023 Members' Declarations.**

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

**102/2023 Public Participation.**

Members of the public are invited to address the Council. (15 minutes)  
*Report from Cornwall Councillor Phil Seeva.*

**103/2023 Minutes of Meeting.**

Confirming minutes from 20 July 2023.

**104/2023 Planning**

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref: PA23/04963

Proposal: Proposed use of holiday lets as residential dwellinghouses.

Location: Penhawger Farm Merrymeet Liskeard Cornwall PL14 3LW

Ref: PA23/07025

Proposal: New porch to front elevation

Location: 1 Cowling Gardens Menheniot Liskeard Cornwall PL14 3QJ

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

PA23/00848/PRE Closed - advice given

Proposal: Do I need planning permission for a dropped kerb so we can add a parking space outside our house?

Location: 1 Cowling Gardens Menheniot Liskeard Cornwall PL14 3QJ

PA23/00358/PRE Closed - advice given

Proposal Pre-application advice to divide the property into two separate dwellings, involving widening the pedestrian gateway to accept vehicles, and adding one extra doorway to the rear. We would also like to install four rooflights to bring natural light and ventilation to the upper floors.

Location:- Methodist Church East Road Menheniot Liskeard Cornwall PL14 3RR

PA23/06834 Closed - advice given

Proposal: Under The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BT intends to install fixed line broadband electronic communications apparatus.

Location: Trewint Estate Menheniot Cornwall PL14 3RL

D Request from Menheniot Sports Association to lease an additional plot of land in order to extend the size of the current tennis courts.

*This report may be viewed on the council's website*

E Ten creek Farm

Update on recent meetings with Cornwall Council and Liskeard Town Council

### 105/2023 Councillors' Reports

A Cllr Keith Goldsmith

National Gardens Scheme event 23 July 2023 report back

Proposed annual maintenance schedule: draft plan

South West in Bloom 2024. Proposal to enter Menheniot in the 'Best Village' category.

Councillors will be asked to make a contribution to the costs of hosting the NGS event

B Cllr Pat Cade

Update on new community bus services.

### 106/2023 Finance

A Accounts for Payment – Schedule 2023/24 - Members are to consider the payment schedule and agree payment.

Date	Payee	Description	Pay	£
25/09/2023	BDO LLP	Audit fee	OLB	252.00
25/09/2023	EG Fencing Solutions	East Road fencing	OLB	5887.02
25/09/2023	Saltash & District Age Cor	Bus hire	OLB	117.00
25/09/2023	DJBall Solutions	Grasscutting	OLB	1339.20
27/09/2023	Salaries	Aug-23	OLB	795.00
27/09/2023	HMRC	PAYE	OLB	176.00
<b>All payments this period</b>				<b>£ 8,566.22</b>

B Bank Reconciliation.

*This report may be viewed on the council's website*

C Application for donation

Request for donations from:

Menheniot School Association for a donation supporting Menheniot Fireworks Event 2023.

Menheniot Scout Group to support Christmas Tree lights up and carol singing

Menheniot Parochial Church Council to contribute towards costs of wall repair

*This report may be viewed on the council's website*

**107/2023 Chair's Agenda Items**

A Councillors' Portfolios

Review of councillors' responsibilities

*This report may be viewed on the council's website*

B Renewal of lease with Menheniot Sports Association  
Progress report on negotiations and future vision

C Community Energy project  
Feedback on work by Menheniot Green and next phase.

D Councillors will be asked to support registration for the Local Council Awards Scheme  
*This report may be viewed on the council's website*

**108/2023 Clerk's Report.**

A Vacancy for parish councillor

Update on progress to fill the current vacancy

B Annual Governance & Accountability Return 2023  
Update on acceptance by auditors

**109/2023 Diary Dates.**

A The next Public Meeting will be on Thursday 19 October 2023, at 7.30pm in Menheniot Old School.

**110/2023 End of meeting**

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