

## Minutes | 18 May 2023

Time: 7.45pm  
Location: Old School, Menheniot PL14 3QY  
Present: Cllr Jerry Tucker, Chair. Cllrs Eve Easterbrook (Vice Chair), Pat Cade, Tony Ball, Tony Clarke; Adrian Cole; James Curgenven; Julian Berg; Keith Goldsmith; Peter Luck.  
Also present: Cornwall Councillor Phil Seeva; John Hesketh (Clerk to the Parish Council). There were 10 members of the public in attendance.

### **57/2023 Chairman's Welcome.**

Cllr Tucker welcomed councillors and residents to the annual meeting of the parish council and asked the Clerk to explain how the election process would be conducted this year. Clerk explained that if the election of Chair was contested, CALC advice was that best practice would be to hold a written ballot. It was **Resolved** to elect the Chair using this method. Proposed Cllr Berg. Seconded Cllr Tucker. All agreed.

### **58/2022 Elections**

Three candidates proposed themselves for the role of Chair. Cllr Cole proposed, and Cllr Berg seconded. Cllr Tucker proposed and Cllr Easterbrook seconded. Cllr Clarke proposed and Cllr Curgenven seconded. Each candidate was given three minutes to set out their case for election after which the Clerk distributed and collected the completed ballot papers. Count was supervised by Cllr Phil Seeva. The result of the ballot was in favour of Cllr Cole who becomes the Parish Council Chair for the civic year 2023/24. The meeting was suspended for five minutes whilst the Clerk briefed the Chair on upcoming business.

Cllr Clarke tendered his written resignation to the Chair who accepted it. Mr Clarke left the meeting at 8pm.

Cllr Cole took the meeting and thanked Cllr Tucker for his many years of service to the council. He then asked for nominations for the post of Vice Chair. Cllr Easterbrook proposed herself. Seconded Cllr Ball. All agreed. The Chair informed the meeting of Mr Clarke's resignation and thanked him for his work as a councillor and wished him well in his future with the Not Forgotten charity.

### **59/2023 Apologies for Absence.**

None received.

### **60/2023 Members' Declarations.**

No declarations of interest made or dispensations requested.

### **61/2023 Public Participation.**

Cornwall Councillor Phil Seeva reported that: thanked Jerry for his years of service to the council and welcomed Adrian as the new Chair; Cornwall Council holds its annual meeting on 23 May; although the Mayor for Cornwall election is not proceeding, cabinet will still be lobbying for increased funding for the county; disappointed that the A38 improvement works have been delayed because funding is not yet available; has lobbied our local MP was traffic calming measures on that road; the planning enforcement team has been strengthened with increased resources; 1000 people from Ukraine have moved into the county since February 2022, with 300 remaining at the moment; supports the findings of the Tenecreek Design Review Panel; noted the successful reintroduction of a community bus service between Menheniot and Liskeard; remains Chair of the

Strategic Planning Committee; has funding available from his own grants budget (search online for Cornwall Community Chest or contact the Clerk's Office)

### **62/2023 Minutes of Meeting.**

It was **Resolved** to approve the minutes of the meeting held on 20 April 2023. Proposed Cllr Easterbrook. Seconded Cllr Goldsmith. All agreed.

Cllr Berg left the meeting at 20.40

### **63/2023 Matters arising**

49A Part time street lighting & Community Network Area meeting

Clerk had met Lucy Allison (Safer Liskeard) at the last CNA meeting on 24 April and was able to report that they shared the council's concerns about the changes being proposed to street lighting, but that their priority was those areas where crime was highest.

52B Menheniot Liskeard Bus Service

Clerk reported that Cllr Cade had been using the service regularly and that the bus was usually filled to capacity. A bus users survey had been launched on 5 May to benchmark travellers' satisfaction with the new service. It closes on 26 May and a link to the survey is available on the council's website.

### **64/2023 Planning**

Ref: PA23/03096

Proposal: Rear extension and minor alterations

Location: 25 Trelawny Road Menheniot Liskeard Cornwall

The applicant attended to take questions from councillors regarding the potential issue of overlooking the adjacent property and access for maintenance work. This is not permitted development and required planning consent. It was **Resolved** to support this application. Proposed Cllr Curgenvin. Seconded Cllr Luck. All agreed.

Ref: PA23/03099

Proposal Single story detached bungalow, revised driveway and the construction of a detached double garage for the use of the existing property (Resubmission of previous application PA22/09732)

Location Homefield Merrymeet Liskeard Cornwall

Councillors discussed this application and agreed that: the site is overdeveloped meaning insufficient private garden and amenity space allocated (NDP Policy 2 and design Guide); a loss of existing habitats and trees and no landscaping proposed (NDP Policy 12); the entrance appears unable to be formed with adequate sight lines without extensive works to the shared boundary of Cornish hedges (NDP Policy 11); the proposal does not reflect the character of the village centre and in particular in the context of the adjoining Grade 2 listed Merrymeet House (NDP Policy 2). It was **Resolved not** to support this application. Proposed Cllr Luck. Seconded Cllr Goldsmith. All agreed.

Ref: PA23/00002/NDP

Proposal: Dobwalls and Trewidland Neighbourhood Development Plan

Cllr Cole outlined the plan to the meeting. Councillors received and noted the draft plan.

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

PA23/02162 APPROVED

Location:- Lower Trengrove Farm Merrymeet Liskeard Cornwall PL14 3LL

Proposal Remedial works to roof, chimney and guttering; replacement windows; internal alterations to allow for bathroom replacement and installation of ensuite shower room, works to ceilings; and installation of conservation rooflights

PA23/02317 APPROVED

Proposal Proposed two-storey side extension and single-storey rear extension  
Location:- Trevartha Cottage Pengover Liskeard Cornwall PL14 3NJ

### 65/2023 Finance

A It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Goldsmith. All agreed. Cllr Easterbrook will authorise online payments.

Date	Payee	Description	Pay	£
23/05/2023	Anthony Ball	Maintenance expenses	OLB	60.82
23/05/2023	John's Janitorial Supplies	Soap and disposables	OLB	73.97
23/05/2023	Biffa	Waste collection	OLB	1320.00
23/05/2023	LIC Bookkeeping	Annual audit	OLB	200.00
25/05/2023	Salaries	Apr-23	OLB	795.00
25/05/2023	HMRC	PAYE	OLB	176.00
<b>All payments this period</b>				<b>£ 2,625.79</b>

B Bank Receipts. For information.

Date	Payer	Description		£
12/04/2023	Cornwall Council	Biannual precept		12600.00
30/04/2023	Cornwall Council	Interest		138.46
<b>All bank receipts this period</b>				<b>£12,738.46</b>

C Bank Reconciliation.

At the close of business on 30 April 2023, the parish council held £74,850.90 in its accounts.

### 66/2023 Chair's Agenda Items

A It was **Resolved** that Menheniot Parish Council retains its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Curgenvén. Seconded Cllr Luck. All agreed.

B Annual Governance & Accountability Return 2022/23

Section 1 The Annual Governance Statement

It was **Resolved** to accept the Annual Governance Statement as presented to the meeting.

Proposed Cllr Easterbrook. Seconded Cllr Goldsmith. All agreed.

Section 2 The Accounting Statement

It was **Resolved** to accept the Accounting Statement. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.

*Action: Clerk to inform BDO Auditors and publish audit notice.*

### 67/2023 Councillors' Reports

A Cllr Adrian Cole

Menheniot Green

Presented his review of 2022 and a forward plan for 2023. Thanked all volunteers across the parish who had contributed to projects. *Full report may be viewed on the council's website.*

Coronation of King Charles III

All the events that had been planned to celebrate the Coronation had been well attended, and demonstrated a true community spirit. He thanked everyone who had helped organise and attend the events. Cllr Easterbrook noted that all children under 11 either living in the parish or attending one of its schools had been given a souvenir mug, and asked that councillors review the number of souvenir mugs remaining and revisit the criteria for gifting and selling. The £3,000 budget allocated to support community events had been underspent by £140.

*Action: Clerk to counting remaining mug stock and liaise with Rev Li Selman to discuss other beneficiaries.*

Menheniot Tennis Club

Cllr Cole had received a request from the MTC to allow a temporary change to its lease conditions that would permit a sponsored fundraising marathon to take place on Saturday 10 June. The marathon would start at 5am (3 hours before the time permitted in their current lease) and end at 9.30pm. No floodlights would be used, and the event would be supervised by MTC officers. It was **Resolved** to agree to the request. Proposed Cllr Tucker. Seconded Cllr Ball. All agreed.

*Action: Clerk to write to organisers with council decision.*

B Cllr Keith Goldsmith

Introduced an event that would see eight private gardens open on Sunday 23 July in support of the National Gardens Scheme. The format of the day would be a guided walking route that would include the grave of John Lapenotière who is interred in St Lalluwly's graveyard.

**68/2023 Clerk's Report.**

A Vacancy for parish councillor

Clerk reported that there had been no requests for a contested election to fill the seat vacated by Lee Crocker, and so the process for co-option would follow immediately. Following the resignation of Mr Tony Clarke (item 58 above), the Clerk would be informing Cornwall Council's electoral officer of the new vacancy.

**69/2023 Diary Dates.**

A The next Public Meeting will be on Thursday 15 June 2023, at 7.30pm in Menheniot Old School.

**70/2023 End of meeting 21.25**

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