

Minutes | 21 November 2019

At a Meeting of the Menheniot Parish Council held in St Mary's Church, Merrymeet on Thursday 21 November 2019 at 7.30pm there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Tony Ball; Nathan Pearce; Lilian Hooper; Peter Rowe; Pat Cade; Tony Clarke.

Clerk to the Council: John Hesketh

There were two members of the public in attendance

Minute	Agenda Items
128/2019	Chairman's Welcome
129/2019	Apologies for Absence Apologies received from Cllr Janice Turner.
130/2019	Members' Declarations No interests declared or dispensations requested.
138/2019C	Appointment of co-opted councillor The Chair agreed to bring this item forward. Mr Sean Smith attended as a prospective councillor for the parish. Mr Smith explained that he had a special interest in renewables, and that his experience of running his own business might be helpful to the parish. He has become familiar with parish council matters through his involvement with the road safety group based at Merrymeet. Cllrs Tony Ball and Phil Seeva spoke in support of his application. It was RESOLVED to co-opt Mr Smith as parish councillor. Proposed Cllr Pearce. Seconded Cllr Ball. All agreed. The Chair welcomes Cllr Smith to the council and invited him to join the meeting.
131/2019	Public Participation Cllr Phil Seeva presented his report: the final decision on the Cornwall Spaceport will be made by full council on 26 November; the new waste collection and recycling service will end in March 2020; happy to have attended the planning committee meeting on 11 November to represent the parish council and residents and proud to have attended the Remembrance Sunday service on 10 November. He also attended the Electoral Review Panel meeting on 15 November to speak in support of officer recommendations that Ten creek farm be retained inside the Menheniot boundary.
132/2019	Minutes of Meeting Councillors RESOLVED to accept the minutes of 17 October 2019 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.
133/2019	Matters Arising 89/2019C Public toilets Clerk explained that the public toilets had reopened on Remembrance Sunday after an extensive refurbishment. Thanks were due to Cllr Ball for his help in ensuring that the work was completed on time and the parish council was able to support local business by choosing local contractors. ACTION Clerk to update checks on legionella.
134/2019	Correspondence received A Clerk presented an email from Extinction Rebellion asking for participation in online survey. Councillors agreed to make individual responses.

	ACTION Clerk to circulate original email to councillors
135/2019	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. PA19/02532 PRE APP Location: Scawns House, Menheniot Proposal: Alternative proposal for dwelling on same site as an existing building. Councillors discussed the proposal and noted the application without comment.</p> <p>C Planning applications approved by Cornwall Council. PA19/05798 APPROVED Location: North Treviddo Barn Horningtops Liskeard Cornwall PL14 3PS Proposal: Construction of agricultural barn for purpose of hay and equipment storage.</p> <p>PA19/06585 APPROVED Location: Land West Of North Treviddo Cottage Horningtops Cornwall PL14 3PS Proposal: Sand school/stables/tack room/store and access yard area on the land</p> <p>PA19/08279 APPROVED Location: Land Pt OS 8581 Tresulgan Farm Liskeard Road Horningtops Liskeard Proposal: Non-material amendment for en-suite and closet to bedroom 1 together with the omission of the chimney (application no. PA17/03551 dated 7th June 2017 relates)</p> <p>PA19/04546 APPROVED WITH CONDITIONS Location: Minefield Cottages Menheniot Proposal: Alteration and extension to convert approved garage to living accommodation with first floor extension over and two storey extension to South elevation and provision of detached double garage (part retrospective) <i>Councillors noted the planning conditions and concerns about waste extraction and disposal.</i></p> <p>PA19/06161 APPROVED WITH CONDITIONS Location: North Treviddo Barn, Horningtops <i>Councillors noted the planning conditions and continuing concerns about water extraction.</i></p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. Ref: PA19/08054 Location: Land West Of The Old Merrymeet Chapel Merrymeet Liskeard PL14 3LP Proposal: Outline application for the construction of single dwelling and garage (and continued use of land for stationing of mobile home during construction period). <i>Councillors noted that the enforcement notice remains in force and await further information from planning officers.</i></p> <p>E Renewal of Street Trading Licence at Clicker Tor layby L118007050 It was RESOLVED to support the application. Proposed Cllr Tucker. Seconded Cllr Pearce. All agreed.</p>
136/2019	Financial Matters

A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed.

Date	Payee	Description	CQ	£
21/10/2019	Menheniot School Assn	Donation	1918	100.00
21/10/2019	Gina Elworthy	Village Greening	1919	171.00
28/10/2019	Brian Arthur	Expenses	1920	50.00
31/10/2019	John's Janitorial Supplies	Toilet disposables	1921	133.93
04/11/2019	Pride Building	Toilet refurb	1922	2260.00
07/11/2019	David Couch	Toilet electrical work	1923	350.00
21/11/2019	Menheniot Parish Hall	Venue hire	1924	48.00
21/11/2019	Rob Craig	Ground maintenance	1925	450.00
21/11/2019	Royal Mail	NDP fees	1926	118.80
21/11/2019	Prydis	Accountancy support	1927	98.90
16/12/2019	HMRC	PAYE	1928	69.60
16/12/2019	John Hesketh	Salary	1929	525.90
All cheque payments today				£ 4,276.13

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card				
Date	Payee	Description	Pay	£
07/10/2019	Partsmaster	Maintenance	DC	118.80
08/10/2019	EDF	Electricity	DD	92.99
08/10/2019	SLCC	Clerk's Training	DC	96.00
14/10/2019	Cartridge Saver	PPSA	DC	51.86
				£ 359.65

Bank Receipts Schedule

Date	Payer	Description	£
14/10/2019	Groundwork	NDP Grant	3381.00
31/10/2019	Cornwall Council	Interest	40.94
09/10/2019	Lloyds Bank	Interest	0.87
All bank receipts this period			£ 3,422.81

C Bank Reconciliation.

At the close of business on 31 October 2019, the parish council showed a balance of £97,738.28 in its accounts.

D A councillor will be invited to review bank payments from the previous month
Cllr Clarke reviewed a sample of recent cheque payments and clearances.

E To approve the budget for 2020/2021

Clerk presented the council's budget for the next financial year. It was RESOLVED to accept the budget of £24,222 as presented. Proposed Cllr Pearce. Seconded Cllr Tucker. All agreed.

F To approve the precept for 2020/2021

Clerk presented the council's precept for the next financial year. It was RESOLVED to accept the precept of £22,059 as presented. Proposed Cllr Clarke. Seconded Cllr Rowe. All agreed.

G Community Grant Application from Menheniot Sports Association

Councillors discussed the potential for savings arising from the purchase of this piece of equipment and RESOLVED to award a grant of £400. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed.

H Procurement of Ground Maintenance 2020

	<p>Councillors reviewed the specification for the new contract, and RESOLVED to accept it for publication and distribution on 2 January 2020. Proposed Cllr Pearce. Seconded Cllr Tucker. All agreed.</p>
<p>137/2019</p>	<p>Councillors' Reports</p> <p>A Cllrs Ball & Clarke Attended St Keyne village hall on 12 November to deliver a training session to councillors on non-confrontational incident reporting. The training was well received and the Chair of St Keyne PC has sent a message of thanks to both councillors.</p> <p>B Cllr Nathan Pearce New defibrillator at Doddycross: residents have been asking that the parish council fund the installation of a defibrillator in the locality. Cllr Pearce reported that there may be an issue in sourcing an electricity supply for the equipment. ACTION Clerk to investigate sustainable power sources before proceeding.</p> <p>Speed warning signs at Doddycross: ongoing concerns from residents about speeding vehicles. Cllr Pearce has spoken with Cormac on what signage might be available. Currently, the settlement has two name signs on approaching roads that can be modified with a warning notice, and it might be possible to purchase and install an additional two signs on the other two approaching roads. ACTION Clerk to speak with Cormac to obtain costs and bring to January meeting.</p> <p>C Cllr Pat Cade Has received an invitation to become a trustee of the Menheniot Parish Hall. It was RESOLVED to support her application. Proposed Cllr Hooper. Seconded Cllr Clarke. All agreed.</p> <p>D Cllr Peter Rowe Reported that attendance at the recent Livestock Show held at Bolitho Farm had been low because of poor weather conditions.</p>
<p>138/2019</p>	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan. Progress report. Project Manager is waiting for a response from Cornwall Council to the Strategic Environmental Assessment he submitted in October. The planned consultation cannot proceed without a response. ACTION Clerk to follow up with Steve Foster,</p> <p>B Community Governance Review The Electoral Review Panel Meeting held on 22 October 2019 had recommended that the boundary between Menheniot and Liskeard be changed so as to move all retail premises at The Bubble, the Liskeard Tavern and Tencreek Farm into Liskeard. This recommendation was substantially overturned at the panel meeting held on 15 November 2019 and the proposal going forward to the full Cornwall Council meeting due on 10 December 2019 is that only the retail premises will move across to Liskeard. Currently waiting for written confirmation of this decision.</p> <p>C Resignations from the parish council Chair will lead interviews with prospective councillors who may be co-opted to fill vacant seats. <i>This item was dealt with after Item 130 above.</i></p> <p>D Speed Indicator Equipment Response from residents has been low. Agreed to postpone a further discussion until Spring 2020.</p> <p>E Pumphouse at Doddycross Councillors discussed adopting the Pumphouse, and agree to a consultation with residents. ACTION Clerk to take legal advice on methodology needed and report back in January 2020.</p>

139/2019	<p>Clerk's Report</p> <p>A Review of Polling Places The recent review has concluded that there should be no change to the polling arrangements in the parish.</p> <p>B Report from Localism & Climate Change Conference The principles of devolution of functions and services from council to community were discussed and councillors noted that their working practices and links to the voluntary sector were already in support of localism policies. Case studies from Hayle and Helston were presented as examples of good practice that respond to the climate emergency declared by Cornwall Council. ACTION Clerk to circulate copies to councillors and proposals for a Climate Change Working Group to be set up. Add to January 2020 agenda.</p> <p>C Meeting dates for 2020 It was RESOLVED to retain the current meeting cycle and agree the calendar of ordinary meetings for 2020. Proposed Cllr Clarke. Seconded Cllr Tucker. All agreed.</p>
140/2019	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 16 January 2020, commencing at 7.30pm.</p> <p>The next Neighbourhood Plan meeting will be held at 7pm on 9 January 2020 at The Old School.</p> <p>The annual Planning Conference will be held in Callington Town Hall on Thursday 5 December 2019.</p>
141/2019	<p>Meeting closed – 2140</p>