

Minutes | 16 January 2020

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 16 January 2020, there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Tony Ball; Nathan Pearce; Lilian Hooper; Peter Rowe; Pat Cade; Tony Clarke; Tony Clarke; Sean Smith; Pete Mulford.

Clerk to the Council: John Hesketh. There were 5 members of the public in attendance

Minute	Agenda Items
1/2020	Chairman's Welcome
2/2020	Apologies for Absence Apologies received from Cllr Janice Turner
3/2020	Members' Declarations No interests declared or dispensations requested.
4/2020	Public Participation Cornwall Councillor Phil Seeva reported that: had attended the special meeting of Cornwall Council of December 10 2019 and had spoken in support of maintaining Menheniot's current boundary. Disappointed that members had voted against officer advice and will be lobbying to support the parish during the consultation. Full council meets next on 25 February to agree the 2020/21 budget and council tax level. Actions on work to improve the A38 had been put on hold because of the general election in December 2019, but he would be raising the matter soon with MP Sheryll Murray.
5/2020	Minutes of Meeting Councillors RESOLVED to accept the minutes of 21 November 2019 as a true and accurate record. Proposed Cllr Clarke. Seconded Cllr Easterbrook. All agreed.
6/2020	Matters Arising 137/2019B Speed signs at Doddycross Clerk presented costings from Cormac and the meeting agreed that it should apply to the CNA for funding to purchase and install 2 replacements signs (with road warnings) and 2 new signs. <i>ACTION Clerk to obtain grant application timetable. Cllr Pearce to investigate potential locations for location.</i> 138/2019D Pumphouse at Doddycross Clerk had identified the location and exchanged emails with Cornwall Council. Waiting for follow up on ownership from Land Registry. <i>ACTION Clerk to speak with David Read/CC.</i>
7/2020	Correspondence received Council has received a request for a £40 donation from Keith Goldsmith to replace a connecting cable for the Christmas tree. It was RESOLVED to award a donation of £40. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed.
8/2020	Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Application number: PA19/06926 Proposal: Additional hotel accommodation in the form of an annexe block with alterations to car park and associated works (including installation of air-conditioning plant compound) and small reconfiguration of main hotel.

Location: Premier Inn Haviland Road Liskeard Cornwall PL14 3FG
 Councillors have previously supported this application in October 2019. They noted that the Sustainable Energy Strategy Report had been submitted and that performance outputs outperform the statutory requirements.
ACTION Clerk to feedback to Planning Officers on reducing the impact of glare from outdoor lighting on the south-west corner of the site.

Application PA19/09497
 Proposal Extension and remodelling to provide ancillary living accommodation.
 Location North Treviddo Barn Horningtops Liskeard Cornwall
 It was RESOLVED to support this application. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. In making their decision, councillors noted that the remote location would not impact on the surrounding area and that the design and materials used were appropriate to the existing dwelling.

Application PA19/10567
 Proposal Listed Building Consent to replace the wooden barge boards on the two gable ends of the property with natural slate
 Location Trengrove House Merrymeet Liskeard Cornwall
 It was RESOLVED to support this application. Proposed Cllr Pearce. Seconded Cllr Hooper. All agreed. Councillors took account of the guidelines issued by Cornwall planners in assessing the criteria for protecting listed buildings and are content that the proposal remains sympathetic to the main building and its special character.

Application PA19/10901
 Proposal Listed Building Consent for the retrospective consent to repair and maintain the roof and walls of barns.
 Location Trengrove House Merrymeet Liskeard Cornwall
 It was RESOLVED to support this application. Proposed Cllr Easterbrook. Seconded Cllr Pearce. All agreed. Councillors took account of the guidelines issued by Cornwall planners in assessing the criteria for protecting listed buildings and are content that the proposal remains sympathetic to the main building and its special character.

B Any applications received by Cornwall Council by the time of the meeting. Information only.

Application PA19/11290
 Proposal Change of use of open air storage yard to LPG bottle storage yard with associated engineering works.
 Location Land south of Wheal Honey, Menheniot PL14 3RG
ACTION To be included on next agenda

C Planning applications approved by Cornwall Council.
 PA19/08698 APPROVED
 Applicant: Mr Robert Sneyd
 Location: Coldrenick Menheniot Liskeard Cornwall PL14 3RQ
 Proposal: Conversion of outbuildings to dwelling

PA19/02532/PREAPP Closed - advice given
 Location: Land Near Scawns House Menheniot Cornwall
 Proposal: Pre-application advice for an alternative proposal for dwelling on same site as per recent approval PA19/00896

D Planning applications refused by Cornwall Council or withdrawn by the applicant.
 None refused.

9/2020	Financial Matters
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A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.

Date	Payee	Description	CQ	£
16/01/2020	Steve Moon	Toilet cleaning	1930	1245.00
16/01/2020	Peter Rowe	Allotment rental	1931	80.00
All cheque payments today				£ 1,325.00

Bank Payments Schedule including Debit Card

Date	Payee	Description	Pay	£
12/12/2019	John Hesketh	Expenses	OLB	223.05
03/12/2019	Post Office	PPSA	DC	7.32
04/12/2019	SLCC Conference	Training	DC	90.00
16/12/2019	Cornish Times	Advertising	DC	111.00
16/12/2019	Trinity Mirror	Advertising	DC	123.48
16/12/2019	Salaries	Clerk & Cleaner	OLB	705.90
16/12/2019	HMRC	PAYE	OLB	114.60
03/12/2019	Menheniot Sports Assn	Grant	OLB	400.00
21/01/2020	Royal British Legion	Remembrance wreath	OLB	25.00
21/01/2020	Peake GB	waste disposal (annual)	OLB	114.00
21/01/2020	SSE Enterprise	Street lighting maintenance	OLB	48.60
21/01/2020	HMRC	PAYE	OLB	102.00
21/01/2020	Staff payments	Salaries	OLB	655.50
				£ 2,720.45

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description	£
30/11/2020	Cornwall Council	Interest	40.95
11/11/2020	Lloyds Bank	Interest	0.96
09/12/2019	Lloyds Bank	Interest	0.86
31/12/2019	Cornwall Council	Interest	44.64
All bank receipts this period			£ 87.41

C Bank Reconciliation.

At the close of business on 31 December 2019, the parish council showed a balance of £91,712.36 in its accounts.

D A councillor will be invited to review bank payments from the previous month
Cllr Pearce reviewed a sample of recent cheque payments and clearances.

E Update on Procurement for Ground Maintenance

Clerk reported that the schedule of works was progressing according to timetable: tender documents had been published on the council's website on 1 January 2020 and promoted on its Facebook page; advertisements appeared in the Cornish Times and Western Morning News; notices had been placed on both parish noticeboards.

10/2020

Councillors' Reports

Cllr Rowe asked that reports are made concerning the blocking of lower Trewint Road by a parked vehicle containing damaged cars.
ACTION Clerk to report matter to PCSO Steve Edser

11/2020

Chair's Agenda Items

A Neighbourhood Development Plan. Progress report.

At the NDP meeting held on 9 January 2020, project manager Steve Foster had presented the final draft that will be put out for consultation. A leaflet summarising principal policies would be delivered to all households in the parish from 14 February onwards. Drop-in Q&As will be held at Merrymeet and Menheniot so that residents can feedback.

ACTION Clerk to book venues and publicise dates of the consultation.

	<p>B Community Governance Review Chair referred to Cllr Seeva's report (Item 4/2020) and asked that a meeting of the Working Group be called to agree a way forward. Cllrs Smith and Mulford agreed to join the working group (Agreed after the following item) <i>ACTION Clerk to draft agenda and book meeting space for the CGR Working Group</i></p> <p>C Resignations from the parish council Mr Pete Mulford attended as a prospective councillor for the parish. Mr Mulford explained that he had a special interest in ICT and social media and has experience of training and coaching groups of people. He has an interest in the climate emergency. It was RESOLVED to co-opt Mr Mulford as parish councillor. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. Mr Mulford signed his Declaration of Acceptance of Office. The Chair welcomed Cllr Mulford to the council and invited him to join the meeting.</p> <p>D Incident Training for councillors Cllrs Clarke & Ball agreed to deliver a training session on use of the Incident Reporting Form prior to the next public meeting on 20 February at 7pm. <i>ACTION Clerk to circulate details to councillors</i></p> <p>E Flooding in village centre Discussions have been ongoing between stakeholders in the village about steps that could be taken to mitigate the effect of flooding around the junction of Trewint Road and Mine Hill.</p> <p>F VE Day 75th Anniversary Councillors were invited to submit proposals to mark the anniversary on 8 May 2020. <i>ACTION Clerk to add to next agenda.</i></p> <p>G Speed signage at Doddycross See Item 6/2020 above.</p> <p>H Old Chapel Chair had reported loose slates to the Fire & Rescue Service prior to Christmas and thanked the Service for their prompt action in removing dangerous and loose slates. <i>ACTION Clerk to update Cornwall Council and report back on progress.</i></p> <p>I Presentation of CiLCA Certificate The Chair congratulated the Clerk on achieving certificated status and presented him with his award. <i>Cllr Ball left the meeting at 20.55</i></p>
12/2020	<p>Clerk's Report</p> <p>A Response to Climate Emergency The Clerk explained what responses had been made to the climate emergency and asked the Chair to agree to set up a working group to make recommendations to the parish council. It was RESOLVED to set up a Climate Emergency Working Group and that it should report back to the council with proposals by 19 March 2020. Proposed Cllr Clarke. Seconded Cllr Mulford. All agreed. Cllrs Rowe and Mulford volunteered to represent the parish council. <i>ACTION Clerk to book a venue and set up a meeting.</i></p> <p>B Meeting locations for 2020 Councillors examined the civic calendar for 2020 and agreed that these meetings will be held at St Mary's Church, Merrymeet (subject to availability): February, June and October. <i>ACTION Clerk to check availability and update calendar.</i></p>
13/2020	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at St Mary's Church, Merrymeet on Thursday 20 February 2020, commencing at 7.30pm.</p> <p>The next Neighbourhood Plan meeting will be held at 7pm on 13 February 2020 at The Old School.</p>

14/2020

Meeting closed – 21.15